

Completing this form

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendments should be crossed out and initialled

If you have forgotten to include work in the original permit or if there are changes to the plan before or during the construction, you can add or change the description of work or the value provided it is within six months the permit's issue.

Please allow 10 working days for your permit amendment to be processed.

1. PERMIT HOLDER DETAILS

Surname:

First names:

Postal address:
 Postcode:

Site address:
 Postcode:

Lot number: Plan number: Permit number:

Provide details of the amended work description:

Reason for the change:

Original value of work on permit: \$ New value of work:(incl labour & materials): \$

2. DECLARATION

WARNING: Incorrect or misleading information may lead to the imposition of a penalty under Section 193 of the Queensland Criminal Code.

DECLARATION: "I declare that the statements contained in this application are true and correct. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*".

Signature of applicant: Date: / /

Send all mail to: Queensland Building and Construction Commission, GPO Box 5099, Brisbane QLD 4001

PRIVACY NOTICE: The QBCC is collecting the information on this form to amend your owner builder permit. Collection of this information is authorised by the *Queensland Building and Construction Commission Act 1991*. Some information collected on this form will be included in the register of holders of owner-builder permits in accordance with Section 103 of the *Queensland Building and Construction Commission Act 1991*. Disclosure of this information to other parties by the QBCC in circumstances other than as above can occur with your consent or as authorised or required by law. For further information visit the QBCC website at www.qbcc.qld.gov.au.