



COMPLETING THIS FORM

- Use BLACK pen only
• Print clearly in BLOCK LETTERS
• DO NOT use correction fluid — any amendments should be crossed out and initialled

If you are applying for or updating a contractor licence in the class of:

- Builder – Project Management Services,
• Hydraulic Services Design,
• Building Design Open, Building Design – Medium Rise, Building Design – Low Rise or
• Site Classifier AND
– you hold the required professional indemnity insurance, complete this Declaration and attach it to your application or submit to QBCC.

Please be aware that to be eligible to complete this form you MUST NOT hold any other QBCC contractor licence class.

1. PERSONAL DETAILS

Complete this section if you are applying for or currently hold an Individual contractor licence

Surname: [Grid]

First names: [Grid]

2. COMPANY NAME

Complete this section if you are applying for or currently hold a Company licence

Company name: [Grid]

ACN: [Grid] Licence no: [Grid]

3. APPLICATION DETAILS (If applicable)

List the class(es) of licence you are applying for (Builder Project Management Services, Design class or Site Classifier)

[Text input box]

4. PROFESSIONAL INDEMNITY INSURANCE

These licence classes require Professional Indemnity Insurance. Refer to the Minimum Financial Requirements which can be downloaded from our website at: www.qbcc.qld.gov.au

Tick one only

You have provided details of your current professional indemnity insurance. [checkbox]

OR

You have attached a certificate of currency evidencing your current professional indemnity insurance. [checkbox]

Postal address: GPO Box 5099, Brisbane QLD 4001 Phone: 139 333 Fax: (07) 3225 2999

PRIVACY NOTICE: The Queensland Building and Construction Commission is collecting the information on this form to process your estimated annual turnover. Collection of this information is authorised by the Queensland Building and Construction Commission Act 1997. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law. For further information visit the QBCC website at www.qbcc.qld.gov.au

Table with 4 columns: OFFICE ONLY, CRN, Receipt Amount, Licence No, Receipt No.

## 5. ESTIMATED MAXIMUM REVENUE

Tick one only

This option is NOT available for Builder Project Management Services - Your Estimated Maximum Revenue WILL NOT exceed \$200,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL NOT exceed \$600,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL NOT exceed \$12,000,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL exceed \$12,000,000 for the 12 month period of your licence.

**These licence classes require Professional Indemnity Insurance. Refer to the Minimum Financial Requirements which can be downloaded directly from QBCC's website at: [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)**

## 6. DECLARATION

**WARNING: Incorrect or misleading information may lead to a review and possible cancellation of the licence, prosecution and up to two years imprisonment under the *Queensland Building and Construction Commission Act 1991* and the imposition of a penalty under Section 193 of the Queensland Criminal Code.**

Individual Applicant's or Company Director's Declaration:  
(whichever is applicable)

"I declare that the statements contained in this application are true and correct. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*".

*Signature of Individual Applicant or Company Director*

Date:

**Please ensure this form is not dated more than one month prior to the date it is submitted to the QBCC.**

## 7. FEE SCHEDULE FOR ESTIMATED MAXIMUM REVENUE APPLICANTS

|   | MAXIMUM REVENUE      | INDIVIDUAL | COMPANY    |
|---|----------------------|------------|------------|
| Total Application Fee determined by the Estimated Revenue Declaration provided.   | \$200,000 or less    | \$645.20   | \$1169.60  |
|   | \$600,000 or less    | \$767.60   | \$1,394.90 |
|   | \$12,000,000 or less | \$984.00   | \$1796.85  |
|   | \$12,000,001 or more | \$1,414.55 | \$2,564.50 |
| Application Fee if you hold a current individual QBCC licence issued under the QBCC Act and are applying for a new licence class with the same grade and maximum revenue. | \$200,000 or less    | \$365.85   | \$610.95   |
|   | \$600,000 or less    | \$418.10   | \$697.45   |
|   | \$12,000,000 or less | \$565.90   | \$958.90   |
|   | \$12,000,001 or more | \$785.55   | \$1,308.45 |