



Completing this form

- Use BLACK pen only
• Print clearly in BLOCK LETTERS
• DO NOT use correction fluid - any amendments should be crossed out and initialled
• Fields with a \* are mandatory - action will not be taken without this information

Return your fully-completed form and ALL required documents by:

Post: GPO Box 5099 Brisbane QLD 4001

Email: plumbers@qbcc.qld.gov.au (all required documents must be scanned and attached)

in person: QBCC Queensland Service Centres are listed on our website.

1. APPLICANT DETAILS

Clearly identify who is making the application. For identification purposes only.

Form fields for applicant details including title (Mr, Mrs, Miss, Ms, Other), Surname, First names, Postal address, Suburb, State, Postcode, Date of Birth, Work ph, Work fax, Home ph, Home fax, Mobile, and Email.

2. QUALIFICATIONS

List any formal/technical qualifications held relevant to the scope of work for which this application is being made.

Certified copies of documentation required by the Queensland Building and Construction Commission must be sighted and initialled by an authorised person and submitted.

Table with 2 columns: Qualification, Name of Institution

OFFICE ONLY section with fields for CRN, Licence No, Receipt Amount, and Receipt No.

### 3. EXPERIENCE

Please provide details of experience gained in each of the competencies below as they relate to the type of licence for which you are applying.

Competency	Time period	Practical experience
<i>Example: Install UPVC consumer piping systems</i>	<i>1995–2000</i>	<i>Installed pipes at Royal Brisbane Hospital</i>
Install UPVC consumer piping systems		
Install vitrified clay consumer piping systems		
Install concrete piping systems		
Cut in branches and replace sections of below ground drain		
Test below ground drainage piping		
Set out position of discharge pipes and fixtures		
Install sewerage pumping equipment		
Install pre-treatment facilities		
Install septic tanks		
Install effluent disposal systems		
Locate and clear blockages in drainage systems		
Carry out levelling		
Install site drainage and dewatering systems		
Position and install access chambers		
Install deep trench shoring		
Construct and install concrete anchor blocks		
Read and interpret drainage plans		
Install below ground sanitary drainage systems (Less than or equal to 100 mm)		
Install below ground sanitary drainage systems (Greater than 100 mm)		
Install below ground stormwater drainage systems (Less than or equal to 100 mm)		
Install below ground stormwater drainage systems (Greater than 100 mm)		

## 4. EMPLOYMENT HISTORY

Please provide details of your employment history, in which you gained drainage experience under the direct supervision of a licensed drainer.

**Note:** You must attach to this application signed references from your previous employers declaring periods of employment, work performed and experience gained.

### EMPLOYER

Place of Employment

Period of employment

Address

  

Type of work

Contact person

Contact number

Email address

### EMPLOYER

Place of Employment

Period of employment

Address

  

Type of work

Contact person

Contact number

Email address

### EMPLOYER

Place of Employment

Period of employment

Address

  

Type of work

Contact person

Contact number

Email address

**EMPLOYER**

Place of Employment

Period of employment

Address

  

Type of work

Contact person

Contact number

Email address

**EMPLOYER**

Place of Employment

Period of employment

Address

  

Type of work

Contact person

Contact number

Email address

**5. DECLARATION BY APPLICANT**

I declare that the information contained in, and accompanying, this form is true and correct.

Applicant's full name

Signature

Date

**Note:** there are substantial penalties for making a statement, or giving a document to the Queensland Building and Construction Commission that you know is false or misleading in a material particular.

**PRIVACY NOTICE:** The QBCC is collecting the information on this form to assist in the investigation of your complaint, on a confidential basis and in furtherance of an investigation or possible contravention of the law. The information will only be used to investigate your complaint or for surveying purposes to assist the QBCC to improve its services. Please note, however, that:

- some information used in taking disciplinary action against an offender may indicate the origin of the complaint
- supporting evidence provided by you, including documents such as quotations, contracts, invoices etc may be provided to the alleged offender
- in relation to complaints about fitness to hold a licence, details of all allegations must be provided to the alleged offender
- you may be required to give evidence in court
- the information collected may be requested by other government agencies which have certain powers to request this information or disclosed by order of a court or tribunal of competent jurisdiction
- all information held by the QBCC may be subject to application for access under the *Right to Information Act 2009* (the Act). Information may be released in accordance with the Act and QBCC's Right to Information policy.