

# PRIME COST ITEMS SCHEDULE

PC Items Schedule No. .....
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If this Schedule is used, both the Owner and Contractor must retain copies. **All prices include GST.**

Description of Item	Contractor's best estimate of price, and breakdown of estimate		PLUS Contractor's margin (state \$ amount or % to be added)	Total for Prime Cost Item (incl. margin & GST)
	No. of items or quantity of materials	Cost per unit		
<b>Example:</b> Floor tiles	50m <sup>2</sup>	\$30/m <sup>2</sup>	+ 10%	\$1,650
<b>Total</b>				<b>\$</b>
(Transfer total to Item 7(b) of Contract Schedule)				(incl. GST)

\_\_\_\_\_  
Signed by the Owner/Owner's Representative

\_\_\_\_\_  
Signed by the Contractor/Contractor's Representative

**DATED:** ...../...../.....  
(day) (month) (year)

**DATED:** ...../...../.....  
(day) (month) (year)

**NOTE TO OWNER/S AND CONTRACTOR**

These allowances should be kept to a minimum to reduce uncertainty about the Total Price of the Contract.

**When this Schedule is completed, Contractor to retain original and give 2 legible copies to Owner.**