

Under section 128 of the *Building Industry Fairness (Security of Payment) Act 2017*; if you are a contractor and you have been given a notice of claim by a subcontractor, you must respond by completing this form within **10 business days**, unless you have a reasonable excuse. A copy of this form must be given to both the subcontractor and any other person who was given a copy of the notice of claim by the subcontractor.

NOTE - You are committing an offence against the Act if you do not respond within **10 business days** of receiving the notice of claim.

1. DETAILS OF CLAIMANT SUBCONTRACTOR (person who gave you the notice of claim)

Full name/ company name																								
Postal address																								
State				Postcode					Mobile															
Phone												Fax												
Email																								

2. DETAILS OF SUPERIOR CONTRACTOR (by whom money is claimed as payable)

Full name/ company name																								
Postal address (as per contract)																								
State				Postcode					Mobile															
Phone												Fax												
Email																								

3. DETAILS OF CONTRACTOR (your details)

Full name/ company name																								
Postal address (as per contract)																								
State				Postcode					Mobile															
Phone												Fax												
Email																								

