

INFORMATION ABOUT THIS FORM

Governing legislation: *Queensland Building and Construction Commission Act 1991* (the Act) section 67NC.

This notice advises contracted parties when the defects liability period ends and the amount of retentions, if any, proposed to be paid.

This notice must be provided to the contracted party within 10 business days before the end of the defects liability period, unless

- the defects liability period is for a subcontract and is linked to that of another higher contract and;
- the contracting party for the subcontract is not given notice of the defects liability period for the higher contract to enable notification within the 10 business day period.

In that event, the contracting party for the subcontract must give this notice to the contracted party within 5 business days of receiving its notice under the higher contract.

1. DETAILS OF BUILDING CONTRACT

If the owner is a corporation, trust, body corporate/management body, an 'authorised representative' as a contact person must be shown.

Contracting party name	<input type="text"/>																											
	<input type="text"/>																											
Contracted party name	<input type="text"/>																											
	<input type="text"/>																											
Project description	<input type="text"/>																											
Lot no	<input type="text"/>				RP number	<input type="text"/>				Plan no.	<input type="text"/>																	
Street address (include no., street, suburb/locality)	<input type="text"/>																											
	<input type="text"/>																											
Local government area the land is situated?	<input type="text"/>												State	<input type="text"/>		Postcode	<input type="text"/>											
	<input type="text"/>																											

2. DEFECTS LIABILITY AND RETENTIONS

Date defects liability ends	D D		M M		Y Y Y Y							
	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Amount of retention held at date of notice (if any):	\$	<input type="text"/>								.	<input type="text"/>	
Amount of retention proposed to be paid to the contracted party at the end of the defects liability period (if no amount is required to correct defects in the building work under the contract):	\$	<input type="text"/>								.	<input type="text"/>	
Date retention amount proposed to be paid to contracted party:	D D		M M		Y Y Y Y							
	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

3. DECLARATION

Note: Failure to provide the required information or intentionally providing misleading information may result in prosecution under the relevant Acts or Regulations. **I declare that the information provided is true and accurate to the best of my knowledge.**

Contracting party (or authorised representative) full name	<input type="text"/>																											
	<input type="text"/>																											
Signature	<input type="text"/>																											
	<input type="text"/>																											
Date	D D		M M		Y Y Y Y																							
	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																		