

**GOVERNING LEGISLATION**

This form is to be used by certifiers to inform the QBCC of a builder's failure to give notice for a mandatory inspection at the completion of a stage of work, as required by Section 50 of the Building Regulation 2021.

The collection of information is authorised under the *Building Act 1975*. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law. For further information visit the Privacy Policy on the QBCC website at [qbcc.qld.gov.au](http://qbcc.qld.gov.au)

**PRIVACY NOTICE**

The QBCC is collecting information in accordance with the requirements of the *Building Act 1975* and Building Regulation 2021 and for the purpose of administering the *Queensland Building and Construction Commission Act 1991* and to further its objects and any function given to it under another Act.

**COMPLETING THIS FORM**

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid — cross out and initial amendments

**1. CERTIFIER DETAILS**

Title      Mr      Mrs      Miss      Ms      Other

Surname																					
First name																					
Business phone											Mobile										
Email																					

**2. INSPECTION MISSED**

Please tick from the inspections listed below.

Set out      Fire      Excavation      Footing      Slab      Frame      Final

Other																					
Site address (include no., street, suburb or locality)																					
											State				Postcode						

**3. BUILDER DETAILS**

Surname																				
First name																				
Company																				
Licence number																				

**4. SUPPORTING DOCUMENTS**

Have you attached the decision notice?      Yes      No      Have you attached the conditions of approval?      Yes      No

If you have attached additional information, please specify:

**OFFICE  
USE ONLY**

CRN										
Application ID										

Licence number										
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