

INFORMATION REGARDING THIS FORM

Governing Legislation:
Building Industry Fairness (Security of Payment) Act 2017
(the Act), section 167.

This is the approved form for an adjudicator to apply to the registrar for the renewal of registration.

**THE COMPLETED APPLICATION WITH PRESCRIBED FEE
MAY BE MADE TO THE REGISTRAR BY:**

Email: registry@qbcc.qld.gov.au.
Post: GPO Box 5099 Brisbane QLD 4001.
In person: QBCC service centres are listed
on our website qbcc.qld.gov.au.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

UNDER SECTION 167 OF THE ACT, THIS APPLICATION MUST:

- be signed by or for the applicant; and
- be accompanied by the fee prescribed by the *Building Industry Fairness (Security of Payment) Regulation 2018* (the Regulation); and
- be made at least 1 month before the registration ends.

IF APPLICATION IS GRANTED:

- Registration becomes effective in accordance with section 164 of the Act;
- Registration is subject to the conditions set out in section 165 of the Act;
- Registration may be suspended or cancelled on the grounds set out in section 170 of the Act.

1. APPLICANT DETAILS

Title Mr Mrs Miss Ms Other

Surname

First names

Registration number

DOB

D D / M M / Y Y Y Y

Postal Address

State

Postcode

Business Address
(This cannot be a PO Box)

State

Postcode

Address in
Queensland for
service of documents

State

Postcode

Work phone

Mobile

Email

**OFFICE
USE
ONLY**

CRN:

Receipt
No:

Assignee:

Licence No:

Receipt
Amount:

Received by:

Container:

\$

4. PAYMENT OPTIONS

The applicable fee is prescribed by the **BIF Regulation**.



I will pay at a **QBCC office** Credit card

Name of card holder

Credit card number

Expiry date /

Total amount \$

GST requirements
The Commission's licence and application fees are exempt from GST

5. DECLARATION

! **WARNING:** Knowingly providing false or misleading information may lead to prosecution for an offence

I make this application under Chapter 5 of the Act and in so doing, have not stated anything in the application, or given a document for this application, to the Adjudication Registrar that is known by me to be false or misleading.

Applicant name

Signature Date / /

PRIVACY NOTICE: The adjudication registrar is collecting the information on this form to determine whether renewal of registration as an adjudicator should be granted. Collection of this information is authorised by the *Building Industry Fairness (Security of Payment) Act 2017*. This information can be disclosed by the adjudication registrar to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the register of adjudicators in accordance with the *Building Industry Fairness (Security of Payment) Act 2017*. For further information visit the QBCC website at www.qbcc.qld.gov.au.