

INFORMATION ABOUT THIS FORM

Governing legislation: Queensland Building and Construction Commission Act 1991 (the Act) section 67NC.

This notice advises contracted parties when the defects liability period ends and the amount of retentions, if any, proposed to be paid.

This notice must be provided to the contracted party within **10 business days** before the end of the defects liability period, unless

- the defects liability period is for a subcontract and is linked to that of another higher contract and;
- the contracting party for the subcontract is not given notice of the defects liability period for the higher contract to enable notification within the 10 business day period.

In that event, the contracting party for the subcontract must give this notice to the contracted party within **5 business days** of receiving its notice under the higher contract.

1. DETAILS OF BUILDING CONTRACT

Contracting party name (Higher Contractor)																		
Contracted party name (Subcontractor)																		
Project description																		
Street address <small>(include no., street, suburb/locality and postcode)</small>																		
Local government area the land is situated											State			Postcode				

2. DEFECTS LIABILITY AND RETENTIONS

Date defects liability ends. D D / M M / Y Y Y Y
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Total amount of retention held at date of notice (if any): \$.

Amount of retention proposed to be paid to the contracted party at the end of the defects liability period (if no amount is required to correct defects in the building work under the contract): \$.
(exclusive of GST)

Date retention amount proposed to be paid to contracted party:
(where an amount is liable to be paid)

3. DECLARATION

Note: Failure to provide the required information or intentionally providing misleading information may result in prosecution under the relevant Acts or Regulations.

I declare that the information provided is true and accurate to the best of my knowledge.

Contracting party (or authorised representative) full name																	
Signature											Date						