

**COMPLETING THIS FORM**

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendments should be crossed out and initialled

If you are applying for or updating a contractor licence in the class of:

- Builder – Project Management Services,
- Hydraulic Services Design,
- Building Design Open, Building Design – Medium Rise, Building Design – Low Rise or
- Site Classifier AND
  - you hold the required professional indemnity insurance, complete this Declaration and attach it to your application or submit to QBCC.

**Please be aware that to be eligible to complete this form you MUST NOT hold any other QBCC contractor licence class.**

**1. PERSONAL DETAILS**

Complete this section if you are applying for or currently hold an Individual contractor licence

Surname: 

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First names: 

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**2. COMPANY NAME**

Complete this section if you are applying for or currently hold a Company licence

Company name: 

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ACN: 

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 Licence no: 

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**3. APPLICATION DETAILS (If applicable)**

List the class(es) of licence you are applying for (Builder Project Management Services, Design class or Site Classifier)

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**4. PROFESSIONAL INDEMNITY INSURANCE**

These licence classes require Professional Indemnity Insurance. Refer to the Minimum Financial Requirements which can be downloaded from our website at: [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)

**Tick one only**

You have provided details of your current professional indemnity insurance.

**OR**

You have attached a certificate of currency evidencing your current professional indemnity insurance.

**Postal address:** GPO Box 5099, Brisbane QLD 4001 **Phone:** 139 333 **Fax:** (07) 3225 2999

**PRIVACY NOTICE:** The Queensland Building and Construction Commission is collecting the information on this form to process your estimated annual turnover. Collection of this information is authorised by the *Queensland Building and Construction Commission Act 1997*. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law. For further information visit the QBCC website at [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)

<b>OFFICE ONLY</b>	CRN:	<table border="1" style="display: inline-table;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>											Licence No:	<table border="1" style="display: inline-table;"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										
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## 5. ESTIMATED MAXIMUM REVENUE

Tick one only

This option is NOT available for Builder Project Management Services - Your Estimated Maximum Revenue WILL NOT exceed \$200,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL NOT exceed \$800,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL NOT exceed \$12,000,000 for the 12 month period of your licence.

OR

Your Estimated Maximum Revenue WILL exceed \$12,000,000 for the 12 month period of your licence.

**These licence classes require Professional Indemnity Insurance. Refer to the Minimum Financial Requirements which can be downloaded directly from QBCC's website at: [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)**

## 6. DECLARATION

**WARNING: Incorrect or misleading information may lead to a review and possible cancellation of the licence, prosecution and up to two years imprisonment under the *Queensland Building and Construction Commission Act 1991* and the imposition of a penalty under Section 193 of the *Queensland Criminal Code*.**

Individual Applicant's or Company Director's Declaration:  
(whichever is applicable)

"I declare that the statements contained in this application are true and correct. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*".

*Signature of Individual Applicant or Company Director*

Date:

**Please ensure this form is not dated more than one month prior to the date it is submitted to the QBCC.**

## 7. FEE SCHEDULE FOR ESTIMATED MAXIMUM REVENUE APPLICANTS

	MAXIMUM REVENUE	INDIVIDUAL	COMPANY
Total Application Fee determined by the Estimated Revenue Declaration provided.	\$200,000 or less	\$645.20	\$1169.60
	\$600,000 or less	\$767.60	\$1,394.90
	\$12,000,000 or less	\$984.00	\$1796.85
	\$12,000,001 or more	\$1,414.55	\$2,564.50
Application Fee if you hold a current individual QBCC licence issued under the QBCC Act and are applying for a new licence class with the same grade and maximum revenue.	\$200,000 or less	\$365.85	\$610.95
	\$600,000 or less	\$418.10	\$697.45
	\$12,000,000 or less	\$565.90	\$958.90
	\$12,000,001 or more	\$785.55	\$1,308.45