

**COMPLETING THIS FORM**

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid - any amendments should be crossed out and initialled
- Fields with a \* are mandatory - action will not be taken without this information

Return your fully-completed form and ALL required documents by:

**Post:** GPO Box 5099 Brisbane QLD 4001

**in person:** QBCC Queensland Service Centres are listed on our website.

**1. APPLICANT DETAILS**

Please select title    Mr     Mrs     Miss     Ms     Other

Surname

First names

Postal address

State     Postcode

Business address (This cannot be a PO Box)

State     Postcode     Date of birth   /   /

Work ph     Work fax

Home ph     Home fax

Mobile

Email

**2. LICENCE DETAILS**

Tick the licence(s) you require:

- |   |  |
|---|--|
| <input type="checkbox"/> Plumber  | <input type="checkbox"/> Drainer   |
| <input type="checkbox"/> Restricted water plumber (RWP) - gas             | <input type="checkbox"/> RWP - electrical  |
| <input type="checkbox"/> RWP - water and sanitary                         | <input type="checkbox"/> RWP - irrigation  |
| <input type="checkbox"/> RWP - fire protection (hydrants and hose reels)  | <input type="checkbox"/> RWP - fire protection (commercial and industrial)                                     |
| <input type="checkbox"/> RWP - fire protection (domestic and residential) | <input type="checkbox"/> Maintaining on-site sewerage facilities   |
| <input type="checkbox"/> Restricted drainer - On-site sewerage facility:  | <input type="checkbox"/> Maintaining on-site sewerage facilities and on-site treatment plant installation work |

The commission may issue a provisional licence for any class of licence mentioned above.

**3. PROOF OF IDENTITY**

I have provided a certified copy of proof of identity (e.g. driver's licence, passport or 18 + Card)  Yes

I have provided a colour passport size photo of my current true likeness  Yes

**4. QUALIFICATIONS AND EXPERIENCE**

**Attach** certified copies of current licences, certified copies of certificates, course results or other documents verifying your ability to satisfactorily meet the qualifications and experience requirements for a licence or endorsement application.

**Note:** Details of the qualifications required for each type of licence are provided on our website - [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)

<b>OFFICE ONLY</b>	CRN:	<input style="width: 100%; height: 20px;" type="text"/>	Licence No:	<input style="width: 100%; height: 20px;" type="text"/>
	Receipt Amount	\$ <input style="width: 100%; height: 20px;" type="text"/>	Receipt No:	<input style="width: 100%; height: 20px;" type="text"/>

## 5. INTERSTATE AND OVERSEAS APPLICANTS' QUALIFICATIONS AND EXPERIENCE

Interstate and New Zealand applicants must also complete a Form 28 - Mutual recognition declaration notice

Type of licence/qualification held	Name of authority	State/territory/ country	Licence number

Do you hold a valid visa to perform work in Australia?

No

Yes (enclose a copy)

Are you subject to any special conditions in the carrying out of your occupation in any state/territory/country

No

Yes (provide details below)

Have you had an interstate or New Zealand licence suspended or cancelled?

No

Yes (enclose a copy)

## 6. ENDORSEMENT

Select the type of endorsement you would like to add to your current plumbers/drainers licence. A provisional licensee may also apply for an endorsement if the licensee meets the eligibility requirements.

Endorsement requirements can be viewed on our website

Backflow prevention

Solar and heat pump

Fire protection (domestic and residential)

On-site sewerage facility maintenance

Thermostatic mixing valve

Fire protection (commercial and industrial)

## 7. PAYMENT specify the total amount and payment method

If you hold an associated QBCC licence you may not be required to pay an application fee for a plumbing and drainage occupational licence. See page 3 to check if this applies to you.

Licensees renewing their licence and endorsements will now only be charged a single administration fee for any renewals made in the same financial year.

**Note:** Remember to include the administrative processing fee in your total payment when applying for a new licence.

The schedule of fees can be viewed on our website

Total

\$



Money order (Payable to QBCC)

Cheque (Payable to QBCC)

Credit card (provide details below)

Mastercard

Visa

Card number

Expiry



/



Cardholder's name

Cardholder's signature

## 8. DECLARATION BY THE APPLICANT

I declare:

- the information contained in, and accompanying, this form is true and correct
- I have read the Privacy Notice (page 1).

Applicant's full name

Signature

Date

**Note:** There are substantial penalties for making a statement, or giving a document to the Queensland Building and Construction Commission that you know is false or misleading in a material particular. Regulated plumbing or drainage work performed in Queensland without a licence will not be considered for the purposes of assessing licence applications. Evidence of work performed without a licence, if submitted, could lead to prosecution.

**PRIVACY NOTICE:** The QBCC is collecting information on this form to determine whether you are entitled to a licence or monitoring compliance for your existing licence. This is authorised by the *Plumbing and Drainage Act 2002* (PDA). Some of your personal information may be disclosed to other government agencies or third parties for purposes relating to administering and monitoring compliance with the PDA. Some limited information collected will be included in the online licensed plumbers and drainers register on the Queensland Government Data website. You may receive some related information from us for the purposes of marketing and communications. You will be able to opt-out/unsubscribe to receiving this information.

Please refer to our Privacy Policy for full use and disclosure details.

All information held by the QBCC may be subject to application for access under the *Right to Information Act 2009* (RTI Act).

Individuals (not companies) who hold a QBCC plumbing or drainage related contractor, nominee supervisor and site supervisor licences are not required to pay a fee if they apply for, restore or renew a range of corresponding occupational licences under the Plumbing and Drainage Act. The affected QBCC licensees are listed in the first column in the

table below. The corresponding occupational licences which these licensees may apply for, restore or renew without a corresponding fee are listed in the table's second column.

<b>Licence holders in these classes under Schedule 2 of the QBCC Regulation</b>	<b>Are not required to pay for the following PD Act licences</b>
<ul style="list-style-type: none"> <li>• plumbing and drainage licence</li> <li>• plumbing and draining restricted to plumbing licence</li> <li>• plumbing and draining restricted to tanks—water supply licence</li> </ul>	plumbers licence
<ul style="list-style-type: none"> <li>• plumbing and drainage licence</li> <li>• drainage licence</li> </ul>	drainers licence
<ul style="list-style-type: none"> <li>• gas fitting licence</li> </ul>	water plumber—gas licence
<ul style="list-style-type: none"> <li>• irrigation licence</li> </ul>	water plumber—irrigation licence
<ul style="list-style-type: none"> <li>• fire hydrants and hose reels licence (install and maintain)</li> </ul>	water plumber – fire protection (hydrants and hose reels) licence
<ul style="list-style-type: none"> <li>• sprinkler and suppression systems (reticulated water-based) licence (install and maintain)</li> <li>• sprinkler and suppression systems (reticulated water-based) licence (install and maintain—restricted to commercial or industrial type)</li> </ul>	water plumber—fire protection (commercial and industrial) licence
<ul style="list-style-type: none"> <li>• sprinkler and suppression systems (reticulated water-based) licence (install and maintain)</li> <li>• sprinkler and suppression systems (reticulated water-based) licence (install and maintain – restricted to domestic or residential)</li> </ul>	water plumber – fire protection (domestic and residential) licence
<ul style="list-style-type: none"> <li>• drainage—on-site sewerage facility licence (maintenance)</li> </ul>	drainer—on-site sewerage facility licence (maintenance)
<ul style="list-style-type: none"> <li>• drainage—on-site sewerage facility licence (maintenance and installation)</li> </ul>	drainer—on-site sewerage facility licence (maintenance and installation)

Licenses who only hold a plumbers, drainers or restricted occupational licence under the PD Act (without holding an associated QBCC plumbing or drainage related licence) are not impacted by these changes and must pay all prescribed fees for their occupational licence.

For more information go to [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)