

PLEASE COMPLETE THE FOLLOWING IN BLOCK LETTERS

1. APPLICANT'S CURRENT DETAILS

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss
Family name			Given name/s	
Licence No.				
Postal address			State	Postcode
Email address				
Phone number (at least one phone number must be provided)	Home:	Work:	Mobile:	

2. RENEWAL/RESTORATION DETAILS

Select a licence time period Note: For the restoration of a licence, application must be made within 1 year from the date the licence expired.	<input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input type="checkbox"/> 3 years <input type="checkbox"/> 4 years <input type="checkbox"/> 5 years <input type="checkbox"/> Restoration 1. I am retired or a teacher at a Registered Training Organisation* <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of RTO you are working for: _____
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Due to a legislative amendment in 2018, persons holding plumbing and drainage associated QBCC Act licences (contractor, nominee or site supervisor) are deemed to have held an associated occupational licence from 10 November 2014 to 19 October 2018.

If you do not have an occupational licence you should consider applying for a restoration of this licence.

3. PROOF OF IDENTITY

I have provided a colour passport size photo of my current true likeness Note: a photo is only required if your current licence photograph is over 5 years old	Yes <input type="checkbox"/>
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4. PAYMENT - fees are set in the *Plumbing and Drainage Regulation 2003* and are detailed in the schedule of fees notice.

If you hold an associated QBCC licence you may not be required to pay an application fee for a plumber, drainer or restricted occupational licence. See page 3 to check if this applies to you.

<input type="checkbox"/> Credit card (provide details below) No Amex/Diners card <input type="checkbox"/> Cheque (payable to QBCC)			
<input type="checkbox"/> Money order (payable to QBCC)			
Card type			Amount: \$
Cardholder's name	Card number:		
Signature			Expiry Date:
Note: Remember to include the administrative processing fee in your total payment. View the schedule of fees at www.qbcc.qld.gov.au .			

5. DECLARATION BY APPLICANT

I _____ declare that the information contained in this application is a true and accurate record to the best of my knowledge.			
Signature			Date
Note: there are substantial penalties for making a statement, or giving a document to the QBCC that you know is false or misleading in a material particular.			

6. LODGING THIS FORM

When you have completed this form, make sure you have enclosed all required attachments and payment, and email to the QBCC or post to **QBCC**, GPO Box 5099, Brisbane Qld 4001.
 For more details phone 139 333 or visit www.qbcc.qld.gov.au.

Note:

1. It is an offence under the *Plumbing and Drainage Act 2002* to perform, direct the performance of, or supervise plumbing or drainage work without the required licence (maximum penalty \$19,437).
2. It is your responsibility to ensure that your licence is current, and that it is renewed before the expiry date.
3. If you do not renew your licence within 12 months after it expires, your licence details will be archived and you will need to reapply for a new licence.

Renewing occupational licences:

You can renew your licence for 1 year or up to 5 years at a time.

FULL LICENCE RENEWAL SCALE

Number of years	Total fee to pay
1	\$141.30
2	\$215.15
3	\$289.00
4	\$362.85
5	\$436.70

RETIRED RATE SCALE (NOT TO WORK FOR PAYMENT)

Number of years	Total fee to pay
1	\$89.10
2	\$110.75
3	\$132.40
4	\$154.05
5	\$175.70

Please note: The holder of retired plumbing or drainage licence cannot perform or contract for plumbing or drainage work for payment.

When applying for a retired plumbing and drainage licence the applicant **MUST** provide a statutory declaration stating the following:

- the applicant no longer performs plumbing or drainage work for payment,
- the applicant does not intend to perform plumbing and drainage work for payment.

Privacy: The information on this form is collected as required under the *Plumbing and Drainage Act 2002* (PDA) by the QBCC. This information may be stored in the QBCC's database and will be used for the purposes related to deciding an application and monitoring compliance under the PDA. Your personal information will be disclosed to the financial institution which handles the Queensland Government's financial transactions and may be disclosed to other local government agencies, local government authorities and third parties for purposes relating to administering and monitoring compliance with the PDA. Personal information will otherwise only be disclosed to third parties with your consent or in accordance with the *Information Privacy Act 2009*.

Right to Information: The information collected on this form will be retained as required by the *Public Records Act 2002* and other relevant Acts and regulations, and is subject to the Right to Information regime established by the *Right to Information Act 2009*. For more information regarding your privacy, contact RTI on (07) 3225 2910.

Individuals (not companies) who hold a QBCC plumbing or drainage related contractor, nominee supervisor and site supervisor licence are not required to pay a fee if they apply for, restore or renew a range of corresponding occupational licences under the Plumbing and Drainage Act. The affected QBCC licensees are listed in the first column in the

table below. The corresponding occupational licences which these licensees may apply for, restore or renew without a corresponding fee are listed in the table's second column.

Licence holders in these classes under Schedule 2 of the QBCC Regulation	Are not required to pay for the following PD Act licences
<ul style="list-style-type: none"> plumbing and drainage licence plumbing and draining restricted to plumbing licence plumbing and draining restricted to tanks—water supply licence 	plumbers licence
<ul style="list-style-type: none"> plumbing and drainage licence drainage licence 	drainers licence
<ul style="list-style-type: none"> gas fitting licence 	water plumber—gas licence
<ul style="list-style-type: none"> irrigation licence 	water plumber—irrigation licence
<ul style="list-style-type: none"> fire hydrants and hose reels licence (install and maintain) 	water plumber – fire protection (hydrants and hose reels) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain—restricted to commercial or industrial type) 	water plumber—fire protection (commercial and industrial) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain – restricted to domestic or residential) 	water plumber – fire protection (domestic and residential) licence
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance) 	drainer—on-site sewerage facility licence (maintenance)
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance and installation) 	drainer—on-site sewerage facility licence (maintenance and installation)

Licencees who only hold a plumbers, drainers or restricted occupational licence under the PD Act (without holding an associated QBCC plumbing or drainage related licence) are not impacted by these changes and must pay all prescribed fees for their occupational licence.

Licencees applying for an endorsement on a licence are required to pay the application fee for an endorsement and also a processing fee (if applicable).

For more information go to www.qbcc.qld.gov.au