

PLEASE COMPLETE THE FOLLOWING IN BLOCK LETTERS

1. APPLICANT'S CURRENT DETAILS

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss
Surname			First Names	
Occupational Licence No.				
Postal address				
		State		Postcode
Email address				
Phone number (at least one phone number must be provided)	Home:	Work:	Mobile:	

2. RENEWAL DETAILS

Select a licence time period If you are retired and do not intend to carry out plumbing or drainage work for payment after the licence is restored, you must complete the statutory declaration on page 3.	<input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input type="checkbox"/> 3 years <input type="checkbox"/> 4 years <input type="checkbox"/> 5 years <input type="checkbox"/> I am retired and don't intend on carrying out work for payment If an employee of a RTO, name of RTO you are working for: _____
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Due to a legislative amendment in 2018, persons holding plumbing and drainage associated QBCC Act licences (contractor, nominee or site supervisor) are deemed to have held an associated occupational licence from 10 November 2014 to 19 October 2018.

If you do not have an occupational licence you should consider applying for a restoration of this licence.

3. PROOF OF IDENTITY

I have provided a colour passport size photo of my current true likeness Note: a photo is only required if your current licence photograph is over 5 years old	Yes <input type="checkbox"/>
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4. PAYMENT - fees are set in the *Plumbing and Drainage Regulation 2019* and are detailed in the schedule of fees notice.

If you hold an associated QBCC licence you may not be required to pay an application fee for a plumber, drainer or restricted occupational licence. See page 3 to check if this applies to you.

<input type="checkbox"/> Credit card (Mastercard or VISA ONLY)	<input type="checkbox"/> Cheque or money order payable to Queensland Building and Construction Commission
<input type="checkbox"/> I will pay at a QBCC office when returning this form in person	
Card type	Amount: \$
Cardholder's name	Card number:
Signature	Expiry Date:
Note: You only need to pay the administration fee once per financial year. If you have already made another application or request this financial year, you do not have to pay this fee again.	

WARNING: KNOWINGLY PROVIDING FALSE OR MISLEADING INFORMATION MAY LEAD TO PROSECUTION FOR AN OFFENCE AND/OR REVIEW AND POSSIBLE CANCELLATION OF A LICENCE.

5. DECLARATION BY APPLICANT

I _____			
declare that information in this application is true and correct.			
Signature		Date	

6. LODGING THIS FORM

Return your completed form and all requirements by post to GPO Box 5099 Brisbane QLD 4001 or in person at a QBCC service centres listed on our website qbcc.qld.gov.au.

Note:

1. It is an offence under the *Plumbing and Drainage Act 2018* to perform, direct the performance of, or supervise plumbing or drainage work without the required licence (maximum penalty 350 penalty units or 1 year's imprisonment).
2. It is your responsibility to ensure that your licence is current, and that it is renewed before the expiry date.
If not renewed before expiry a restoration fee applies.
3. If you do not restore and pay the restoration fee within 12 months after the licence expires, your licence will be cancelled and you will need to reapply for a new licence.

Renewing occupational licences:

You can renew your licence for 1 year or up to 5 years at a time.

**OCCUPATIONAL LICENCE RENEWAL FEES
(INC. ADMINISTRATION FEE \$68.95)**

Number of years	Total fee to pay
1	\$144.45
2	\$219.95
3	\$295.45
4	\$370.95
5	\$446.45

**RETIRED OR EMPLOYEES OF A RTO
(INC. ADMINISTRATION FEE \$68.95)**

Number of years	Total fee to pay
1	\$91.10
2	\$113.25
3	\$135.40
4	\$157.55
5	\$179.70

Please note:

If you are retired and do not intend to carry out plumbing or drainage work for payment after the licence is restored, you must complete the statutory declaration on page 3.

PRIVACY NOTICE: The QBCC is collecting information on this form under the *Plumbing and Drainage Act 2018*. It may be used for a number of purposes, including administering and ensuring compliance with the legislation. Please refer to the Privacy Policy on our website for full use and disclosure details. The information may also be subject to application for access under the *Right to Information Act 2009* and the *Information Privacy Act 2009*.

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7. STATUTORY DECLARATION

You are only required to complete this section if you are retired and do not intend on carrying out work for payment.

I,
(insert full name)

, of
(insert address)

do solemnly and sincerely declare that I am retired and do not intend to carry out plumbing or drainage work for payment after the licence is renewed. And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867*.

Signature of applicant

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taken and Declared before me, at
(insert address)

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On the
(insert date)

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Full name of the person before
whom the declaration is made

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Signature of Justice of the Peace/Commissioner
for Declarations/Notary Public/Lawyer

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Individuals (not companies) who hold a QBCC plumbing or drainage related contractor, nominee supervisor and site supervisor licence are not required to pay a fee if they apply for, restore or renew a range of corresponding occupational licences under the Plumbing and Drainage Act. The affected QBCC licensees are listed in the first column in the

table below. The corresponding occupational licences which these licensees may apply for, restore or renew without a corresponding fee are listed in the table's second column.

Licence holders in these classes under Schedule 2 of the QBCC Regulation	Are not required to pay for the following PD Act licences
<ul style="list-style-type: none"> plumbing and drainage licence plumbing and draining restricted to plumbing licence plumbing and draining restricted to tanks—water supply licence 	plumbers licence
<ul style="list-style-type: none"> plumbing and drainage licence drainage licence 	drainers licence
<ul style="list-style-type: none"> gas fitting licence 	water plumber—gas licence
<ul style="list-style-type: none"> irrigation licence 	water plumber—irrigation licence
<ul style="list-style-type: none"> fire hydrants and hose reels licence (install and maintain) 	water plumber – fire protection (hydrants and hose reels) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain—restricted to commercial or industrial type) 	water plumber—fire protection (commercial and industrial) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain – restricted to domestic or residential) 	water plumber – fire protection (domestic and residential) licence
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance) 	drainer—on-site sewerage facility licence (maintenance)
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance and installation) 	drainer—on-site sewerage facility licence (maintenance and installation)

Licencees who only hold a plumbers, drainers or restricted occupational licence under the PD Act (without holding an associated QBCC plumbing or drainage related licence) are not impacted by these changes and must pay all prescribed fees for their occupational licence.

Licencees applying for an endorsement on a licence are required to pay the application fee for an endorsement and also a processing fee (if applicable).

For more information go to www.qbcc.qld.gov.au