

**INFORMATION REGARDING THIS FORM**

**Governing Legislation: Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018, section 8B, section 11F and section 11M.**

This is the approved form for a Self Certifying Category 2 (SC2) applicant or licensee to declare compliance with the minimum financial requirements.

**RETURN YOUR COMPLETED FORM AND ALL REQUIREMENTS BY:**

Post: GPO Box 5099 Brisbane QLD 4001.  
In person: QBCC service centres are listed on our website [qbcc.qld.gov.au](http://qbcc.qld.gov.au).

**COMPLETING THIS FORM**

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

**INDIVIDUAL DECLARATION (To be completed by Applicant/Licensee)**

**WARNING: INCORRECT OR MISLEADING INFORMATION MAY LEAD TO PROSECUTION FOR AN OFFENCE AND/OR REVIEW AND POSSIBLE CANCELLATION OF YOUR LICENCE**

- My Revenue in the reporting year WILL NOT exceed \$800,000. I have at least \$46,000 Net Tangible Assets.
- I acknowledge that I am required to maintain the above NTA at all times and not exceed the above Revenue in the reporting year without reporting it to the QBCC.

**DECLARATION**

I declare that the above particulars are true and correct.

Applicant/  
licensee name

QBCC license  
number

Signature

Date   /   /

**COMPANY DECLARATION (To be completed by a Director of the Company)**

**WARNING: INCORRECT OR MISLEADING INFORMATION MAY LEAD TO PROSECUTION FOR AN OFFENCE AND/OR REVIEW AND POSSIBLE CANCELLATION OF YOUR LICENCE**

- The Company's Revenue in the reporting year WILL NOT exceed \$800,000. The Company has at least \$46,000 Net Tangible Assets.
- I acknowledge that the Company is required to maintain the above NTA at all times and not exceed the above Revenue in the reporting year without reporting it to the QBCC.

**DECLARATION**

I declare that the above particulars are true and correct.

Director name

Company name

QBCC license  
number

Signature

Date   /   /

**PRIVACY NOTICE:** QBCC is collecting the information on this form to ascertain whether you/your Client satisfies the *Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018* for a contractor's licence under the *Queensland Building and Construction Commission Act 1991*. The information you have provided may be disclosed by QBCC to another party with your/your Client consent or as authorised or required by law. In addition, QBCC may provide all or some of this information to a financial specialist engaged by QBCC to provide expert advice as to financial matters relevant to your client's ability to satisfy the *Queensland Building and Construction Commission (Minimum Financial Requirements) Regulation 2018*. For further information visit the QBCC website at [qbcc.qld.gov.au](http://qbcc.qld.gov.au).