

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

RETURN YOUR COMPLETED FORM AND ALL DOCUMENTS BY:

Post: GPO Box 5099 Brisbane QLD 4001.
In person: QBCC service centres are listed on our website qbcc.qld.gov.au.

1. APPLICANT DETAILS

Title Mr Mrs Miss Ms Other

Surname

First names

Date of Birth / /

Note: You must provide a certified copy of photographic identification when you submit this application. More details are provided in the Checklist section.

Mobile ABN

Work phone Home phone

Email

Postal Address

Business address State Postcode
(This cannot be a PO Box)

Home Address State Postcode

WARNING: PROVIDING FALSE OR MISLEADING INFORMATION MAY LEAD TO PROSECUTION FOR AN OFFENCE AND/OR REVIEW AND POSSIBLE CANCELLATION OF YOUR LICENCE.

2. DECLARATION

I declare that the information I provide in this application is true and correct.

Signature

Date / /

PRIVACY NOTICE: The QBCC is collecting information on this form under the *Plumbing and Drainage Act 2018*. It may be used for a number of purposes, including administering and ensuring compliance with the legislation. Please refer to the Privacy Policy on our website for full use and disclosure details. The information may also be subject to application for access under the *Right to Information Act 2009* and the *Information Privacy Act 2009*.

OFFICE ONLY	CRN:	Licence No:	Container:
	Receipt No:	Receipt Amount: \$	
	Assignee:	Received by:	

3. OTHER RELEVANT LICENCES YOU ALREADY HOLD

Do you hold a current licence for restricted water plumber work in another Australian state or New Zealand?

No

Yes – **stop completing this form**. You are eligible to apply using the Mutual Recognition process and should use **Form 28 – Application for Mutual Recognition** instead.

Do you hold a current licence for restricted water plumber work in another country?

No

Yes – provide details of the licences you currently hold in the table below.

Currently held licences	Licensing authority	Country	Licence number	Expiry date

Has a licence you have held, or currently hold, ever been:

- the subject of disciplinary action? Yes No
- suspended or cancelled due to disciplinary action? Yes No
- subject to special conditions due to disciplinary action? Yes No

Are you prohibited from carrying out this occupation in any state or country? Yes No

4. WHICH RESTRICTED LICENCE CLASS ARE YOU APPLYING FOR?

You can select more than one licence class (if required).

- Water plumber - gas
- Water plumber - electrical
- Water plumber - irrigation
- Water plumber - fire protection (hydrants and hose reels)
- Water plumber - fire protection (commercial and industrial)
- Water plumber - fire protection (domestic and residential)
- Water plumber - water and sanitary

5. QUALIFICATIONS

You must refer to the **Technical Qualifications for Licensing: Plumbing and Drainage Occupational Licences** booklet on the QBCC website at: qbcc.build/PDtechquals before completing this section of the form.

Note: You must provide a certified copy of your technical qualifications when you submit this application.

More details are provided in the Checklist section at the back of this form.

APPLYING FOR THE WATER PLUMBER - GAS LICENCE CLASS?

REQUIRED QUALIFICATION

That you hold, under the *Petroleum and Gas (Production and Safety) Act 2004*, a gas work licence.

A certified copy of evidence of your gas work licence must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - ELECTRICAL CLASS?

REQUIRED QUALIFICATION

That you hold, under the *Electrical Safety Act 2002*, an electrical mechanic licence or an electrical fitter licence.

A certified copy of evidence of your electrical mechanic or electrical fitter licence must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - IRRIGATION CLASS?

REQUIRED QUALIFICATION

Certificate III in Irrigation (AHC32416); or

Certificate II in Urban Irrigation (CPC20912)

A certified copy of evidence of completion for one of these modules must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - FIRE PROTECTION (HYDRANTS AND HOSE REELS) CLASS?

REQUIRED QUALIFICATION

Successful completion of an apprenticeship in plumbing (Certificate III in Plumbing CPC32413); or

Successful completion of an apprenticeship in fire protection (Certificate III in Fire Protection CPC32813)

A certified copy of evidence of completion for one of these certificates must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - FIRE PROTECTION (COMMERCIAL AND INDUSTRIAL) CLASS?

REQUIRED QUALIFICATION

Successful completion of an apprenticeship in fire protection (Certificate III in Fire Protection CPC32813)

A certified copy of evidence of completion of this certificate must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - FIRE PROTECTION (DOMESTIC AND COMMERCIAL) CLASS?

REQUIRED QUALIFICATIONS

- Successful completion of an apprenticeship in plumbing (Certificate in Plumbing CPC32413); and
 - CPCPFS3037A** - Install domestic and residential life safety sprinkler systems; and
 - CPCPFS4021A** - Commission domestic and residential fire suppression sprinkler systems; and
 - CPCPFS4024A** - Design residential and domestic fire sprinkler systems.

OR

- Successful completion of an apprenticeship in fire protection (Certificate III in Fire Protection CPC32813); and
 - CPCPFS3037A** - Install domestic and residential life safety sprinkler systems; and
 - CPCPFS4021A** - Commission domestic and residential fire suppression sprinkler systems; and
 - CPCPFS4024A** - Design residential and domestic fire sprinkler systems.

A certified copy of evidence of completion for one of these certificates AND THE THREE MODULES LISTED UNDER IT must be provided with your application form.

APPLYING FOR THE WATER PLUMBER - WATER AND SANITARY CLASS?

REQUIRED QUALIFICATION

- Successful completion of Certificate III in Plumbing (Mechanical Services) (CPC324513)

A certified copy of evidence of completion of this certificate must be provided with your application form.

6. PROVISIONAL LICENSING - DO YOU FIT ONE OF THESE SCENARIOS?

QBCC may decide to grant you a provisional licence if you meet any of the scenarios listed below. A provisional licence allows you to work lawfully in the industry and gain the required practical experience to eventually work without supervision. Tick the box provided if you fit one of the following scenarios.

- I have the required technical qualification, but I don't believe I have the practical experience required.
- I don't have the required technical qualification, but I believe I have sufficient practical experience to carry out the work under the supervision of a licensed plumber and drainer.
- I hold a current interstate or licence from another country.
- I have the qualification and the practical experience for the licence, but I'm unable to provide my qualification or prove my experience.

IF YOU FIT ONE OF THESE SCENARIOS, YOU ARE NOT ELIGIBLE FOR A FULL LICENCE. HOWEVER, YOU MAY BE ELIGIBLE FOR A PROVISIONAL LICENCE AND SHOULD PAY THE PROVISIONAL LICENCE APPLICATION FEE PRESCRIBED BY LEGISLATION.

IMPORTANT NOTE - A PROVISIONAL LICENCE CAN ONLY BE GRANTED FOR 1 YEAR AND CANNOT BE RENEWED. IF YOU HAVE PREVIOUSLY BEEN GRANTED A PROVISIONAL LICENCE AND ARE SEEKING ANOTHER ONE, YOU MUST MAKE A NEW APPLICATION FOR THE LICENCE. THE QBCC WILL ONLY GRANT THE PROVISIONAL LICENCE IF IT IS SATISFIED THAT YOU CONTINUE TO MEET THE ELIGIBILITY REQUIREMENTS FOR A LICENCE OF THIS TYPE. THE QBCC WILL NOT GRANT A PROVISIONAL LICENCE IF YOU MEET THE LEGISLATED REQUIREMENTS FOR A FULL LICENCE.

7. PHOTOGRAPH ON LICENCE CARD

Do you wish to have a photograph included on your licence card? Yes No

If yes, you will need to include one passport-style photograph with your application.

8. PAYMENT OPTIONS

Avoid overpaying! If you hold an associated licence you may not be required to pay an application fee for a restricted water plumber occupational licence (refer page 7).



Note: remember to include the Administration fee for the financial year. Refer to the fee schedule on page 8.

- I will pay at a QBCC office when returning this form in person
- Cheque or money order payable to Queensland Building and Construction Commission.
- Credit card

Name of Card Holder

Credit card number

Expiry Date M M Y Y
 /

Total Amount \$

APPLICATION CHECKLIST

Avoid delays - make sure your application is complete.

Your checklist

- | | | |
|--|--------------------------|-----|
| I have completed sections 1 - 8, including payment details. | <input type="checkbox"/> | YES |
| I have attached a certified copy* of photo identification (e.g. driver's licence or passport). | <input type="checkbox"/> | YES |
| I have attached a certified copy* of my technical qualifications (refer to section 5). | <input type="checkbox"/> | YES |

*What is a certified copy?

A certified copy is a copy that has been verified as being a true copy of the original document by one of the following:

- Justice of the Peace,
- Commissioner for Declarations
- Lawyer
- Conveyancer
- Notary Public.

Alternatively, bring your original documents with you when you lodge your application at a QBCC service centre and our staff can view, copy and sign them for you.

WHAT HAPPENS AFTER YOU APPLY?

1. **Assessment** - a specialist QBCC licensing assessment officer will carefully assess your application and will contact you if they have questions about your application.
2. **Approval** - applicants who satisfy all of the necessary requirements will be granted a licence. If, for example, you can't demonstrate the full practical experience requirements, QBCC may make the decision to grant you a Provisional licence.

Individuals (not companies) who hold a QBCC plumbing or drainage related contractor, nominee supervisor and site supervisor licence are not required to pay a fee if they apply for, restore or renew a range of corresponding occupational licences under the Plumbing and Drainage Act. The affected QBCC licensees are listed in the first column in the table below.

The corresponding occupational licences which these licensees may apply for, restore or renew without a corresponding fee are listed in the table's second column.

Licence holders in these classes under Schedule 2 of the QBCC Regulation	Are not required to pay for the following PD Act licences
<ul style="list-style-type: none"> plumbing and drainage licence plumbing and draining restricted to plumbing licence plumbing and draining restricted to tanks—water supply licence 	plumbers licence
<ul style="list-style-type: none"> plumbing and drainage licence drainage licence 	drainers licence
<ul style="list-style-type: none"> gas fitting licence 	water plumber—gas licence
<ul style="list-style-type: none"> irrigation licence 	water plumber—irrigation licence
<ul style="list-style-type: none"> fire hydrants and hose reels licence (install and maintain) 	water plumber – fire protection (hydrants and hose reels) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain—restricted to commercial or industrial type) 	water plumber—fire protection (commercial and industrial) licence
<ul style="list-style-type: none"> sprinkler and suppression systems (reticulated water-based) licence (install and maintain) sprinkler and suppression systems (reticulated water-based) licence (install and maintain – restricted to domestic or residential) 	water plumber – fire protection (domestic and residential) licence
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance) 	drainer—on-site sewerage facility licence (maintenance)
<ul style="list-style-type: none"> drainage—on-site sewerage facility licence (maintenance and installation) 	drainer—on-site sewerage facility licence (maintenance and installation)

Licencees who only hold a plumbers, drainers or restricted occupational licence under the *Plumbing and Drainage Act 2018* (without holding an associated QBCC plumbing or drainage related licence) are not impacted by these changes and must pay all prescribed fees for their occupational licence.

Licencees applying for an endorsement on a licence are required to pay the application fee for an endorsement and also a processing fee (if applicable).

For more information go to www.qbcc.qld.gov.au

PLUMBERS, DRAINERS AND RESTRICTED LICENCES SCHEDULE OF FEES

Applying

QBCC may issue a Provisional licence for Plumbers, Drainers and Restricted Licensees. If you have been issued a Provisional licence you will need to reapply each year.

Note: QBCC may grant you a Provisional licence to obtain 12 months lawful experience post apprenticeship. Once you have 12 months lawful experience under a Provisional licence then you can apply for an Occupational Plumber, Drainer or Restricted licence.

If you are applying for a Plumber, Drainer or Restricted licence with lawfully gained experience, you will need to pay an administration fee of \$68.95 in addition to the application fee. You have the option of paying for a licence from 1 to 5 years.

See **Application Fees (Inc. Administration Fee)** below to find out what fee to pay with your application.

If you have already applied for another plumbing and/or draining licence within the same financial year, you don't need to pay the administration fee. Please see **Application Fees (Excl. Administration Fee)** to locate the correct payment.

Renewing

You will receive a reminder notice every year and you can renew your licence from 1 to 5 years. In most cases you'll need to pay an amount which includes the administration fee. However there are exceptions. For example; provisional licensees cannot renew and will need to reapply.

See **Renewal Fees** below to find out what you need to pay.

Restoring

If your licence has expired you will need to pay the additional fee of \$75.50 to restore your licence. You can only restore your licence within 1 year after the day the licence expired. If you have not restored your licence within 1 year after the day the licence expired, you will need to reapply. See the **Restoration Fees** table below.

Please note: If you apply for, renew or restore a Plumbing and Drainage Occupational Licence and you apply for or hold an associated QBCC contractor, nominee supervisor or site supervisor licence, you no longer have to pay a Plumbing and Drainage Occupational Licence application or renewal fee. For more information go to www.qbcc.qld.gov.au.

Application Fees					
	1 Year	2 Years	3 Years	4 Years	5 Years
Including administration fee					
Plumber	\$212.05	\$287.55	\$363.05	\$438.55	\$514.05
Drainer	\$212.05	\$287.55	\$363.05	\$438.55	\$514.05
Combined Plumber AND Drainer	\$355.15	\$430.65	\$506.15	\$581.65	\$657.15
Restricted Licence	\$157.45	\$232.95	\$308.45	\$383.95	\$459.45
Provisional Plumber OR Provisional Drainer (1 year)	\$135.30	N/A	N/A	N/A	N/A
Combined Provisional Plumber AND Provisional Drainer (1 year)	\$201.65	N/A	N/A	N/A	N/A
Provisional Plumber AND Full Drainer (1 year)	\$278.40	N/A	N/A	N/A	N/A
NOT including administration fee					
Plumber	\$143.10	\$218.60	\$294.10	\$369.60	\$445.10
Drainer	\$143.10	\$218.60	\$294.10	\$369.60	\$445.10
Combined Plumber AND Drainer	\$286.20	\$361.70	\$437.20	\$512.70	\$588.20
Restricted Licence	\$88.50	\$164.00	\$239.50	\$315.00	\$390.50
Provisional Plumber OR Provisional Drainer (1 year)	\$66.35	N/A	N/A	N/A	N/A
Combined Provisional Plumber AND Provisional Drainer	\$132.70	N/A	N/A	N/A	N/A
Provisional Plumber AND Full Drainer (1 year)	\$209.45	N/A	N/A	N/A	N/A

Renewal Fees					
	1 Year	2 Years	3 Years	4 Years	5 Years
Including administration fee					
Licensees	\$144.45	\$219.95	\$295.45	\$370.95	\$446.45
Retired or employee of Registered Training Organisation	\$91.10	\$113.25	\$135.40	\$157.55	\$179.70
NOT including administration fee					
Licensees	\$75.50	\$151.00	\$226.50	\$302.00	\$377.50
Retired or employee of Registered Training Organisation	\$22.15	\$44.30	\$66.45	\$88.60	\$110.75

Restoration Fees					
	1 Year	2 Years	3 years	4 Years	5 Years
Including administration fee					
Licensees	\$219.95	\$295.45	\$370.95	\$446.45	\$521.95
Retired or employee of Registered Training Organisation	\$166.60	\$188.75	\$210.90	\$233.05	\$255.20
NOT including administration fee					
Licensees	\$151.00	\$226.50	\$302.00	\$377.50	\$453.00
Retired or employee of Registered Training Organisation	\$97.65	\$119.80	\$141.95	\$164.10	\$186.25

Other Fees (Excl. Administration Fee)	
Endorsement Application	\$15.60
Additional restoration fee	\$75.50
Equivalent qualification	\$28.55
Review of conditions	\$66.35
Replacement Card	\$28.55
Certified copy of licence	\$28.55
Administration fee	\$68.95
Notifiable Work (Hard Copy)	\$42.45
Notifiable Work (Electronic Copy)	\$31.45

Need more information

Call QBCC on 139 333, check out our website at www.qbcc.qld.gov.au or visit your local QBCC office.