

INFORMATION REGARDING THIS FORM

Governing Legislation: *Building Industry Fairness (Security of Payment) Act 2017* (the Act), section 167.

This is the approved form for an adjudicator to apply to the registrar for the renewal of registration.

THE COMPLETED APPLICATION WITH PRESCRIBED FEE MAY BE MADE TO THE REGISTRAR BY:

Email: registry@qbcc.qld.gov.au.
Post: GPO Box 5099 Brisbane QLD 4001.
Fax: (07) 3247 5762
In person: QBCC service centres are listed on our website qbcc.qld.gov.au.

UNDER SECTION 167 OF THE ACT, THIS APPLICATION MUST:

- be signed by or for the applicant; and
- be accompanied by the fee prescribed by the *Building Industry Fairness (Security of Payment) Regulation 2018* (the Regulation); and
- be made at least 1 month before the registration ends.

IF APPLICATION IS GRANTED:

- Registration becomes effective in accordance with section 164 of the Act;
- Registration is subject to the conditions set out in section 165 of the Act;
- Registration may be suspended or cancelled on the grounds set out in section 170 of the Act.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

1. APPLICANT DETAILS

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="text"/>	Other
Surname	<input type="text"/>					
First names	<input type="text"/>					
Registration number	<input type="text"/>		DOB		<input type="text"/>	
Postal Address	<input type="text"/>					
Business Address (This cannot be a PO Box)	<input type="text"/>				State	<input type="text"/>
	<input type="text"/>				Postcode	<input type="text"/>
Address in Queensland for service of documents	<input type="text"/>				State	<input type="text"/>
	<input type="text"/>				Postcode	<input type="text"/>
Work phone	<input type="text"/>		Mobile		<input type="text"/>	
Email	<input type="text"/>					

OFFICE ONLY	CRN:	Licence No:	Container:
	Receipt No:	Receipt Amount: \$	
	Assignee:	Received by:	

2. SUITABILITY OF APPLICANT TO BE REGISTERED

For the purposes of Section 161 (2) of the Act, have you ever:

- | | | Yes | No |
|---|--------------------------|-----|--------------------------|
| (a) Become bankrupt or entered into a debt agreement under Part IX of the <i>Bankruptcy Act 1966</i> ? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (b) Entered into a composition, deed of arrangement or deed of assignment under Part X of the <i>Bankruptcy Act 1966</i> ? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (c) Been a director, secretary, shareholder, or a person in a position to control or substantially influence the conduct of the affairs of a company within twelve months of the company being placed into receivership, administration, official administration, under a deed of company arrangement, in liquidation or wound up for the benefit of creditors? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (d) Had an order issued against you by the Australian Securities and Investment Commission preventing you from managing a corporation? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (e) Been held accountable by any other business regulator for unlawful or inappropriate business practices? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (f) Under Section 161(2)(a) of the Act, had a conviction for a 'relevant offence' as defined under section 161(3) of the Act? If yes – please provide details of the event, details of conviction and copies of all official documents. | <input type="checkbox"/> | | <input type="checkbox"/> |
| | | | |
| (g) Under Section 161 (2)(a) of the Act have you ever: | | | |
| a. Been refused a registration under chapter 5 of the Act, or refused a licence or registration under a corresponding law; or | | | |
| b. Held a registration under chapter 5 of the Act, or a licence or registration under a corresponding law which has been suspended or cancelled? | <input type="checkbox"/> | | <input type="checkbox"/> |
| If yes - indicate the name of corresponding law and details of reason: Suspended / Cancelled / Refused (please circle as applicable): | | | |
| | | | |
| (h) Been convicted of an offence under the <i>Corporations Act 2001</i> (Commonwealth) section 596 (b) or (c)? | <input type="checkbox"/> | | <input type="checkbox"/> |
| (i) Been disciplined by any Tribunal, Board, Commission or Authority in the performance of your professional duties? | <input type="checkbox"/> | | <input type="checkbox"/> |

3. COMPLETION OF REQUIRED CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DECLARATION

I declare that I have completed the required continuing professional development prescribed under section 165(1) of the Act and prescribed by the Regulation.

Name of person providing the declaration	<table border="1" style="width: 100%; border-collapse: collapse; height: 20px;"> <tr> <td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td> </tr> </table>																																	
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4. PAYMENT OPTIONS



I will pay at a **QBCC office** Cheque or money order payable to Queensland Building and Construction Commission. Credit card

Name of Card Holder

Credit card number

Expiry Date /

Total Amount \$ **GST requirements**
The Commission's licence and application fees are exempt from GST

The applicable fee is prescribed by the **BIF Regulation**.

WARNING: KNOWINGLY PROVIDING FALSE OR MISLEADING INFORMATION MAY LEAD TO PROSECUTION FOR AN OFFENCE.

5. DECLARATION

I make this application under Chapter 5 of the Act and in so doing, have not stated anything in the application, or given a document for this application, to the Adjudication Registrar that is known by me to be false or misleading.

Applicant name

Signature Date / /

PRIVACY NOTICE: The adjudication registrar is collecting the information on this form to determine whether renewal of registration as an adjudicator should be granted. Collection of this information is authorised by the *Building Industry Fairness (Security of Payment) Act 2017*. This information can be disclosed by the adjudication registrar to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the register of adjudicators in accordance with the *Building Industry Fairness (Security of Payment) Act 2017*. For further information visit the QBCC website at www.qbcc.qld.gov.au.