



NEWS

Transition to New Licence Class Expires 31 August 2005

8 August 2005

Over the past 2 years letters have been sent to licensees in relation to the new licensing system introduced by BSA on 1 September 2003. The new licensing system ensures new applicants hold full national qualifications under the Australian Qualifications Framework.

Individuals

Most licensees automatically moved to a new licence class on 1 September 2003. However, licensees holding one of four licence classes were given a choice on which licence class to move to based on their experience (refer to the table below).

If you currently hold one of these licence classes and you intend to apply for the licence class in option **(a)** you are required, by no later than **Friday, 19 August 2005**, to submit to BSA a resume, supported by written references, which verifies that you have at least 12 months experience in that work, for example:

Existing Licence Class	New Licence Class Options	Experience required (minimum 12 months) option (a) only
House Builder	(a) Builder Medium Rise	Construction and supervision of 3 storey buildings such as "3 storey residential walk ups"
	(b) Builder Low Rise	None
Shopfitting	(a) Builder Restricted to Shopfitting	Supervision of large scale commercial shop fit outs
	(b) Shopfitting (trade)	None
Structural Landscaping	(a) Builder Restricted to Structural Landscaping	Supervision of large scale structural landscaping projects
	(b) Structural Landscaping (trade)	None
Refrigeration, Airconditioning and Mechanical Services	(a) Refrigeration, Airconditioning and Mechanical Services Including Unlimited Design	Design of airconditioning units above 18kw and mechanical services
	(b) Refrigeration, Airconditioning and Mechanical Services Including Limited Design	None

If you are unable to demonstrate a minimum of 12 month's experience by 31 August 2005 or you do not provide BSA with any experience your licence will automatically move to the option **(b)** licence on 1 September 2005.

If you intend to move to the option **(b)** licence you are **not required to do anything**. On 1 September 2005 your licence will automatically move to that licence class. You will be notified in writing of your new licence class and will be issued with a new licence card.

Companies

If you are a company currently holding one of these licence classes your company's nominee has been sent a letter advising them of their options in relation to which licence class to move to. Your nominee has until **31 August 2005** to choose which licence class to move to either option **(a)** or **(b)**. If no decision is made the licence will automatically move to the option **(b)** licence on 1 September 2005.

Existing Licence Class	New Licence Class Options
House Builder	(a) Builder Medium Rise
	(b) Builder Low Rise
Shopfitting	(a) Builder Restricted to Shopfitting
	(b) Shopfitting (trade)
Structural Landscaping	(a) Builder Restricted to Structural Landscaping
	(b) Structural Landscaping (trade)
Refrigeration, Airconditioning and Mechanical Services	(a) Refrigeration, Airconditioning and Mechanical Services Including Unlimited Design
	(b) Refrigeration, Airconditioning and Mechanical Services Including Limited Design

BSA recommends you contact your nominee as soon as possible to discuss which licence class they will be moving to as the company's licence will move to that same licence class.

When the nominee's licence changes BSA will change the company's licence class and advise you in writing.

Scopes of work for all licence classes can be found by clicking on "[Builders/Contractors - Licensing Information](#)".