

COMPLIANCE CHECKLIST

| SUMMARY OF REQUIREMENT | | BASIS FOR REQUIREMENT | ANNUAL REPORT REFERENCE |
|--|--|--|--|
| Letter of compliance | A letter of compliance from the accountable officer or statutory body to the relevant Minister/s | ARRs – section 7 | 4 |
| Accessibility | Table of contents | ARRs – section 9.1 | 3 |
| | Glossary | | 111 |
| | Public availability | ARRs – section 9.2 | 2 |
| | Interpreter service statement | Queensland Government Language Services Policy ARRs – section 9.3 | 2 |
| | Copyright notice | <i>Copyright Act 1968</i> ARRs – section 9.4 | 2 |
| | Information Licensing | QGEA – Information Licensing ARRs – section 9.5 | 2 |
| General information | Introductory Information | ARRs – section 10 | 5 |
| Non-financial performance | Government’s objectives for the community and whole-of-government plans/specific initiatives | ARRs – section 11.1 | 2 |
| | Agency objectives and performance indicators | ARRs – section 11.2 | 13-37 |
| | Agency service areas and service standards | ARRs – section 11.3 | 13-37 |
| Financial performance | Summary of financial performance | ARRs – section 12.1 | 44 |
| Governance – management and structure | Organisational structure | ARRs – section 13.1 | 8 |
| | Executive management | ARRs – section 13.2 | 8 |
| | Government bodies (statutory bodies and other entities) | ARRs – section 13.3 | 39, 42 |
| | Public Sector Ethics | <i>Public Sector Ethics Act 1994</i> ARRs – section 13.4 | 32 |
| | Human Rights | <i>Human Rights Act 2019</i> ARRs – section 13.5 | 32 |
| | Queensland public service values | ARRs – section 13.6 | 5 (found in Our Strategic Plan section) |

COMPLIANCE CHECKLIST (CONTINUED)

| SUMMARY OF REQUIREMENT | | BASIS FOR REQUIREMENT | ANNUAL REPORT REFERENCE |
|--|---|---|---|
| Governance – risk management and accountability | Risk management | ARRs – section 14.1 | 40 |
| | Audit committee | ARRs – section 14.2 | 40 |
| | Internal audit | ARRs – section 14.3 | 40 |
| | External scrutiny | ARRs – section 14.4 | 43 |
| | Information systems and recordkeeping | ARRs – section 14.5 | 37 |
| | Information Security attestation | ARRs – section 14.6 | Not applicable |
| Governance – human resources | Strategic workforce planning and performance | ARRs – section 15.1 | 34-35 |
| | Early retirement, redundancy and retrenchment | Directive No.04/18 Early Retirement, Redundancy and Retrenchment ARRs – section 15.2 | 35 |
| Open Data | Statement advising publication of information | ARRs – section 16 | 37 |
| | Consultancies | ARRs – section 31.1 | https://data.qld.gov.au |
| | Overseas travel | ARRs – section 31.2 | https://data.qld.gov.au |
| | Queensland Language Services Policy | ARRs – section 31.3 | https://data.qld.gov.au |
| Financial statements | Certification of financial statements | FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1 | 107 |
| | Independent Auditor's Report | FAA – section 62 FPMS – section 46 ARRs – section 17.2 | 108 |

ARRs Annual report requirements for Queensland Government agencies

FAA *Financial Accountability Act 2009*

FPMS Financial and Performance Management Standard 2019