

**GOVERNING LEGISLATION**

This form may be used for the purposes of section 245M of the *Building Act 1975*.

**PRIVACY NOTICE**

The QBCC is collecting information in accordance with the requirements of the *Building Act 1975* and the *Building Regulation 2021* and for the purpose of administering the *Queensland Building and Construction Commission Act 1991* and to further its objects and any function given to it under another Act. The collection of information is authorised under the *Building Act 1975*. This information can be disclosed by the QBCC to another party with your consent or as authorised or required by law.

For further information visit the Privacy Policy on the QBCC website at [qbcc.qld.gov.au](http://qbcc.qld.gov.au).

**Lodge your fully completed form with ALL required documents by**

Post: GPO Box 5099 Brisbane QLD 4001  
 in person: [QBCC Service Centres](#) are listed on our website

**COMPLETING THIS FORM**

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment to be crossed out and initialed

<b>1. APPLICANT DETAILS</b>		The applicant must be the owner of the pool associated with the class 3 building															
Title	Mr	Mrs	Miss	Ms	Other												
Surname																	
First name																	
Postal address																	
											State			Postcode			
Home phone											Mobile						
Email																	

<b>2. CONTACT PERSON DETAILS</b>																	
Title	Mr	Mrs	Miss	Ms	Other												
Surname																	
First name																	
Postal address																	
											State			Postcode			
Home phone											Mobile						
Email																	

<b>3. LOCATION OF SWIMMING POOLS</b>		Lot on plan details are usually shown on title documents and rates notices.														
Street address																
											State			Postcode		
Lot/s on plan																
Local Government Area																

**4. CHECKLIST**

- Proposed pool safety management plan\*  
\*The Class 3 buildings - Pools safety management plan guideline is accessible at [business.qld.gov.au/industries/building-property-development/building-construction/laws-codes-standards/pool-safety/guidelines](http://business.qld.gov.au/industries/building-property-development/building-construction/laws-codes-standards/pool-safety/guidelines)
- Copy of certificate of classification

**OFFICE USE ONLY**

Confirmed

**5. FEES**

**i** Fees are set out in the Application Fee Schedule on page 3 of this form  
 Please note that an additional fee will be required if the QBCC commissioner requires a site inspection for the pool.

Fee for approval of pool safety management plan for a swimming pool

– if a pool safety management plan has not previously been approved for the pool:

(i) standard fee	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(ii) additional fee per pool if the pool safety management plan relates to more than one swimming pool	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

– if a pool safety management plan has previously been approved for the pool:

(i) standard fee if pool safety measures under the pool safety management plan are the same, or substantially the same, as the pool safety measures under the previously approved plan	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
(ii) standard fee if subparagraph (i) does not apply	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**6. PAYMENT OPTIONS**

I will pay at a QBCC office when returning this form in person       Credit Card



Name of card holder

Credit card number

Expiry date M M / Y Y

**Total amount \$**

**7. DECLARATION**

I declare that I am the owner of the pool/s or am authorised by the owner to make this application and that the information provided in this form is true and correct to the best of my knowledge.

Applicant's full name

Applicant's signature

Date D D / M M / Y Y Y Y

**i** Please ensure the Declaration is not dated more than one (1) month prior to the date the application is submitted to QBCC.

## APPLICATION FEES

### POOL SAFETY MANAGEMENT PLANS

EFFECTIVE 1 JULY 2022 – 30 JUNE 2023

Fees pursuant to the *Building Act 1975* and Building Regulation 2021


**Our fees and charges increase on 1 July each year. On 1 July 2022 our fees and charges were increased by 2.5% in line with Government's indexation policy. You can contact us to find out details about specific fees, charges or prices.**

#### Fee for an approval of a pool safety management plan for a swimming pool (Act, s245M(2)(b)(ii))

(a) If a pool safety management plan has not previously been approved for the pool:

i. Standard fee	\$2,288.83
ii. Additional fee if the pool safety management plan relates to more than 1 swimming pool	\$128.33 for each additional pool
iii. Additional fee if a site inspection by the QBCC Commissioner is required for the pool	\$1,286.58

(b) If a pool safety management plan has previously been approved for the pool:

i. Standard fee if pool safety measures under the pool safety management plan are the same, or substantially the same, as the pool safety measures under the previously approved plan	\$458.33
ii. Standard fee if subparagraph (i) does not apply	\$2,288.83
iii. Additional fee if a site inspection by the QBCC Commissioner is required for the pool	\$1286.58

#### Need more information

Call QBCC on 139 333, visit our website at [qbcc.qld.gov.au](http://qbcc.qld.gov.au) or your local QBCC Customer Service Centre.