

COMPLETING THIS FORM

1. This is an interactive PDF that you may complete in your web browser. Save this PDF form to your personal records and print a hard copy to submit by post or in person.
2. If you choose to fill out with a pen, use BLACK pen only – print clearly in BLOCK LETTERS - DO NOT use correction fluid. Cross out mistakes and initial any amendments.

SUBMITTING YOUR FORM

-  **In person:** At any QBCC Customer Service Centre
-  **Post:** GPO Box 5099, Brisbane Qld 4001
-  **For security purposes, do NOT send QBCC forms that include payment details by email.**

PLEASE PROVIDE THE FOLLOWING

- Photo identification, proof of work eligibility and declarations 
- Technical qualifications 
- Complete all sections of application form 
- Review checklist and ensure all documents are provided 
- Submit application form with full payment 

Your application CANNOT be approved until all required documents have been received and accepted. 

If information is missing or incomplete, your application will be delayed.

Your total application fee must be paid in full before QBCC will start to process or review your application.

THE QBCC WILL

-  Review your application
-  Assess your knowledge and experience
-  Request further information if required
-  Make a decision on your application
-  **Notify you of the outcome**

CHECKLIST – PAGE 1 OF 2

Review and complete this checklist before submitting your application.

It will help ensure you have provided all the required information.


Your application CANNOT be approved until all required documents have been received and accepted. If information is missing or incomplete, your application will be delayed. Do not send original documents as they will not be returned. Copies should be provided instead.

Place a tick ✓ in each box as you complete the item.

SECTION 1 – PERSONAL DETAILS – page 4

The contact details you provide on this form will be used to communicate with you.

Providing incorrect personal information may affect our ability to contact you and could delay your application.

I have provided all my **personal details** (including my full name, phone contact number and email address).

I have provided all **mailing address details** (including my postal, business and home addresses).

I have read the **declaration** and **signed the form not more than 30 days** before QBCC will receive it.

Only for current or previous QBCC licence holders

I have provided my **QBCC licence number**.

SECTION 2 – WORK ELIGIBILITY AND PROOF OF IDENTITY – page 6

PLEASE NOTE: If you are not an Australian citizen or permanent resident, or do not have a current visa allowing you to work in Australia, you are not able to apply for a licence.

I have attached a certified **copy of my current and valid photo identification**.

Only if you are working in Australia under a current visa

I have provided a copy of my **current passport or ImmiCard**, clearly showing the **document number** and any relevant conditions that apply.

I have provided a copy of **my current visa** and any other **work eligibility documentation**.

Only if you have ever changed your legal name

I have provided a copy of any available **official proof of name change documents**.

SECTION 3 – CERTIFIED PASSPORT-SIZE PHOTOS – page 7

I have provided **two (2) colour passport-size photos, less than 6 months old, signed and dated** on the back by a qualified witness.

Using a paperclip, I have attached the **signed and dated photos** to this form in the box indicated.

The qualified witness has **ticked the box to indicate their witness category** and has **signed and dated the declaration**.

SECTION 4 – LICENCE TYPE AND CLASSES – page 8

I have ticked the **licence classes** that I wish to apply for.

SECTION 5 – TECHNICAL QUALIFICATIONS – page 10

PLEASE NOTE: If copies of any of the documents required to meet your technical qualifications are not provided, the processing of your application will be delayed until they are received.

I have reviewed the **Technical Qualification for Licensing** document on the QBCC website to understand the current technical qualifications for the licence classes I am applying for.

I have provided a copy of my **technical qualifications** that are relevant to each licence class I am applying for.

Only for people applying for a licence in Plumbing, Drainage, Gasfitting, or Termite management – chemical

I have provided a copy of my relevant **occupational licence** held in Queensland.

SECTION 6 – LEGAL ELIGIBILITY AND SUITABILITY – page 11

If you have any questions or require further clarification on anything in this section, please contact QBCC to discuss.

I have **answered all the questions** in this section with either a YES or NO.

Only if you answered ‘YES’ to any of the questions in this section – I have enclosed copies of relevant documents such as:

a relevant **ASIC Order** preventing an individual from managing a corporation.

any **notices served by QBCC** for carrying out Tier 1 defective work.

any relevant **infringement notices or proceedings documents** relating to building work.

any **decisions** handed down by any Tribunal, Board, Commission or Authority.

any **court or tribunal orders, adjudication decisions, or SPER debt statements**, including any payment arrangement details.

evidence of **discharge from bankruptcy or finalisation of the debt agreement** - either from the trustee/debt agreement administrator or a search from AFSA.

evidence that the **personal insolvency agreement has been finalised** - either from the trustee or a search from AFSA.

all **reports to creditors**.

CHECKLIST – PAGE 2 OF 2

SECTION 7 – INTERSTATE AND NEW ZEALAND LICENCES

– page 12

I have **answered the questions** relating to whether I hold, or have held, any interstate or New Zealand licences.

Only if you currently hold, or have held, a licence to undertake or supervise building work in another Australian state, territory or New Zealand

I have provided **details of all my interstate or New Zealand licences** and have attached additional documentation to my application to provide these details where required.

Where these **licences are, or have been, suspended or cancelled**, I have attached copies of any decisions or proceeding documents.

SECTION 8 – PAYMENT OF FEES – page 13

I have reviewed the **application fees schedule** and identified the **total amount payable**, including the fee for an optional certificate (if applicable).

I have filled out my **credit card details in full**, including the total amount payable section.

I am aware that if my application is not successful, **the application fee is non-refundable**.

1. PERSONAL DETAILS – PAGE 1 OF 2
PRIVACY NOTICE – PLEASE READ

The QBCC is collecting information on this form to determine whether you are entitled to a licence. This is authorised by the *Queensland Building and Construction Commission Act 1991* (QBCC Act). Your personal information will be used to maintain your licence and may be shared with other interstate or New Zealand licensing bodies as required by law, as listed in the QBCC Privacy Policy. If you are granted a licence, some of this information will be included in the QBCC licensee register on the QBCC's website and the data.qld.gov.au open data website.

Your photograph is collected for inclusion on your licence card. You may receive information from us for educational purposes in accordance with the QBCC Act. We may use your email address to contact you about improving the delivery and effectiveness of our services, including activities such as customer research and engagement. You will be able to opt-out of receiving this information. All information held by the QBCC may be subject to application for access under the Right to Information and Privacy legislation or as authorised or required by law. For further information visit the Privacy Policy on the QBCC website at qbcc.build/privacy-info.

Title Mr Mrs Miss Ms Other

Family name

Given names

Date of birth D D / M M / Y Y Y Y

ABN (if held)

LICENCE DETAILS Tick only one option

I have never held a QBCC licence

I currently hold or have previously held a QBCC licence and my licence number is

**PHONE
AND EMAIL**

Applicants are required to complete all phone number and email detail fields

Business phone

Home phone

Mobile phone

Email

ADDRESS
**BUSINESS
ADDRESS**

Applicants are required to complete all business address fields

- Your business address must be a physical address.
- PO Box or post office addresses are not acceptable.
- Business addresses for licensees are listed on the public QBCC licensee register.
- If your business address is also your home address, you may provide an alternative address such as your solicitor or accountant.

Business address

Suburb

State

Postcode

**HOME AND
POSTAL
ADDRESSES**

Applicants are required to complete all home and postal address fields

Your home address will be listed on the public QBCC licensee register if you leave the business address section above blank or provide an unacceptable address.

Home address

Suburb

State

Postcode

Postal address

Suburb

State

Postcode

OFFICE USE ONLY	CRN	<input type="text"/>	Receipt amount	\$	<input type="text"/>	Reference no.	<input type="text"/>
	Receipt no.	<input type="text"/>	Received by	<input type="text"/>			

1. PERSONAL DETAILS – PAGE 2 OF 2

MUTUAL RECOGNITION ELIGIBILITY

Do you hold a **current licence** in another **Australian state or territory** or **New Zealand** for the type of work you are applying for in Queensland? Yes No

Ticked YES? You may be eligible to apply for your licence using the Mutual Recognition process. For more information, visit qbcc.build/mutual-rec. You will also be asked to provide more information about this licence in section 7.

DECLARATION AND SIGNATURE

 **WARNING: Providing false or misleading information may lead to your licence application being refused, prosecution for an offence and/or cancellation of your licence.**

I declare that:

- the information I am providing in this application is true and correct
- I have read and understood the Privacy Notice and Warning included above.

I understand that by signing this form below, I am declaring that I have read and agree to the statements above.

Applicant's signature

Date

D	D	/	M	M	/	Y	Y	Y	Y

This form must be signed by hand. Digital signatures are not accepted.

 **NOTE: Once you sign your application, get it to QBCC as soon as possible!**
 If more than **30 days pass** between when you sign this form and when QBCC receives it, your application will be delayed.

2. WORK ELIGIBILITY AND PROOF OF IDENTITY



STOP - If you are not an Australian Citizen or permanent resident, or do not have a current visa entitling you to work in Australia, you are not able to apply for a licence. More information can be found on the QBCC website at qbcc.build/overseas-applicants.

WORK ELIGIBILITY

Which one applies to you?

I am an Australian citizen or a permanent resident

OR

I hold a current visa under the *Migration Act 1958* entitling me to work in Australia

OR

I am not an Australian citizen or permanent resident, nor do I hold a current visa under the *Migration Act 1958* entitling me to work in Australia

VISA HOLDERS ONLY -  *Attach relevant documents*

I have provided a **copy of my current passport** or **ImmiCard**, clearly showing the **document number**

I have provided a copy of my **current visa** and **any other work eligibility documentation** entitling me to work in Australia, clearly showing the document number and any relevant conditions

PROOF OF IDENTITY – ALL APPLICANTS



All applicants are required to supply a **valid and current certified copy** of their identification

I have provided a **valid and current certified copy** of my photo identification (e.g. driver's licence, passport, other government issued photo ID card)

Applicants providing an Australian driver's licence or photo identification card: please include **valid and current certified copies of the front and back of the card**



A **certified copy** is a copy that has been verified as being a true copy of the original document by any one of the following:

- Justice of the Peace
- Commissioner for Declarations
- Lawyer
- Conveyancer
- Notary Public.

Alternatively, if you are applying in person, you can bring your original documents with you when you lodge a form at a QBCC service centre. Our staff can view, copy and verify them for you. For more information, visit qbcc.build/certified-copy.

Place and country of birth (e.g. Brisbane, Australia)

LEGAL NAME CHANGE

Have you been known by any other 'legal' names? Yes No



Ticked YES? You must provide full details of all previous names you have been known by, including any relevant documentation (copy of proof of name change, marriage certificate etc.).

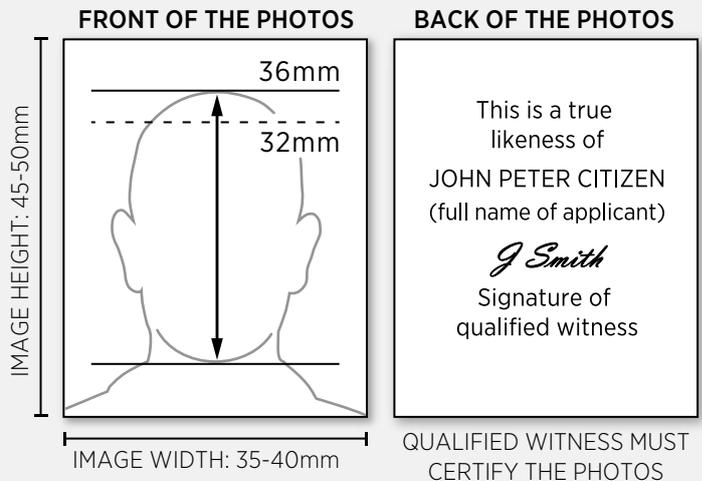
3. CERTIFIED PASSPORT-SIZE PHOTOS

Does the QBCC have a passport-size photo of you **that was taken within the last 10 years** that you consent to reuse for this application?

YES – You are not required to complete this section.
Go to next section.

- NO** or **UNSURE?** Please complete all sections on this page.
- You must provide **two (2) identical, certified passport-size photos of yourself that are less than 6 months old** with this application and have a qualified witness complete the declaration below.
 - The photos must be **certified by a qualified witness** – a Lawyer, Justice of the Peace, Notary Public, Commissioner for Declarations or a QBCC staff member.
 - The photos need to be suitable for **inclusion in a QBCC licence**.
 - This is a **requirement for all applicants** regardless of how you prove your identity.
 - Your photos will be **valid for 10 years** once they have been received by the QBCC.

ATTACH TWO (2) PHOTOS HERE WITH A PAPER CLIP 



CERTIFYING YOUR PASSPORT-SIZE PHOTOS

- Go to a recognised **passport-size photo provider** (such as Australia Post, a professional photographer or a store with printing facilities) and have **two (2) passport-size photos** taken. You may also use passport-size photos that you already have.
- Your passport-size photos must be **high resolution, in colour, meet our photo requirements** and be **less than 6 months old**.
- Take this **form and your two (2) passport-size photos to a qualified witness** and ask them to **certify that the photos are a true likeness of you**, the applicant. The qualified witness must:
 - write the words “This is a true likeness of [insert applicant’s full name]” and sign the back of both of the passport-size photos (see example above) **AND**
 - complete and sign the qualified witness declaration below.
- Using a paper clip, **attach the signed photos to this application form** in the space provided above. **DO NOT STAPLE PHOTOS TO THIS FORM.**

QUALIFIED WITNESS DECLARATION

I, [insert full name of qualified witness]

certify the passport-size photos attached to this form are a true likeness of [insert full name of applicant].

I am a: Lawyer Justice of the Peace Notary Public QBCC staff member Commissioner for Declarations

Witness signature

Date

D	D	/	M	M	/	Y	Y	Y	Y
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This form must be signed by hand. Digital signatures are not accepted.

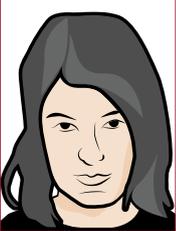
 **More information about photo requirements and certifying your passport-size photos can be found on the QBCC website at qbcc.build/passport-size-photos.**

PHOTO EXAMPLES **PLEASE NOTE:** The following examples regarding subjects and imagery will not be accepted.

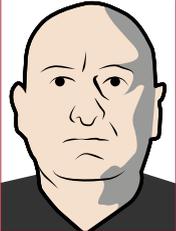
✗



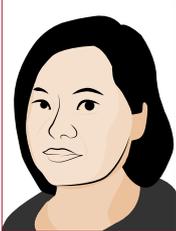
No glasses.



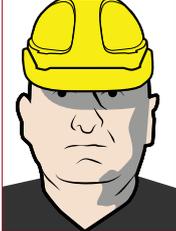
Head/chin must be up and directly looking into the camera.



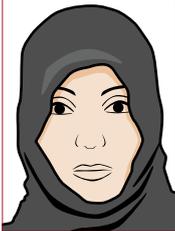
Face and background must be shadow free.



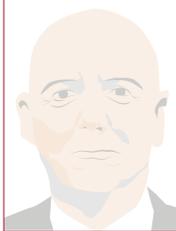
No side profiles. Image should be taken front on.



No hats or objects obstructing a clear view of the face.



Head coverings must not obscure eyes or edges of the face.



Do not overexpose the image. Features must be clear and distinguishable at a glance.

4. LICENCE TYPE AND CLASSES – PAGE 1 OF 2

Please read the following information and statement below.

The licence you choose to apply for will depend on:

- your intended role in the industry
- the scope of work you will undertake or be responsible for
- if you can meet all the eligibility requirements.

A site supervisor licence entitles you to personally oversee and direct building work to ensure it is:

- in accordance with the plans and specifications set out in the contract for the work AND
- of a standard expected of a competent holder of a contractor licence of the relevant class.

A site supervisor **must be an employee or officer of a QBCC licenced company or individual** and cannot contract out his/her supervision.

A site supervisor can not:

- contract or subcontract to carry out building work
- be a nominee supervisor for a building company
- enter into contracts directly with property owners, builders, developers or the public to carry out supervision work.

More information about the eligibility requirements for site supervisor, contractor, nominee supervisor and occupational type licences can be found at qbcc.build/licence-type.

4. LICENCE TYPE AND CLASSES – PAGE 2 OF 2

LICENCE CLASS

Before answering the next question, review the scope of work for the licence classes you wish to apply for and ensure it covers all work you intend to undertake. You can find this information on the QBCC website at qbcc.build/available-licences.

Tick the box for the licence classes you are applying for (from the list below):

Builder and Builder restricted and Builder project management	Inspector licences	All other trade licences	
Builder—low rise	Completed residential building inspection	Air handling duct installation	Roof and wall cladding
Builder—medium rise	Mechanical services	Brick and segmental paving	Roof tiling
Builder—open	Mechanical services—plumbing	Bricklaying and block laying	Sheds, carports and garages
Builder—project management services	Mechanical Services—air conditioning and refrigeration (unlimited design)	Cabinetmaking	Shopfitting (trade)
Builder restricted to kitchen, bathroom and laundry installation	Mechanical services—air conditioning and refrigeration (limited design)	Carpentry	Site classifier
Builder restricted to shopfitting	Mechanical services—medical gas	Concreting	Site classifier excluding on-site domestic waste water management
Builder restricted to structural landscaping	Plumbing and drainage	Floor finishing and covering (hard sector)	Steel fixing
Builder restricted to special structures (shade sails)	Drainage	Foundation work (piling and anchors)	Stonemasonry
Builder restricted to special structures (signs)	Drainage—on-site sewage facility maintenance	Gasfitting	Structural landscaping (trade)
Design and Hydraulic services	Drainage—on-site sewage facility maintenance and installation	Glass, glazing and aluminium	Swimming pool construction, installation and maintenance (construction)
Building design—low rise	Plumbing and drainage	Irrigation	Swimming pool construction, installation and maintenance (installation)
Building design—medium rise		Joinery	Swimming pool construction, installation and maintenance (maintenance and accessories)
Building design—open		Metal fabrication and erection—structural	Termite management—chemical
Hydraulic services design		Metal fabrication and installation—non-structural	Termite management—physical
Hydraulic services design excluding design of on-site domestic waste water management		Metal fascias and gutters	Wall and floor tiling
		Painting and decorating	Waterproofing
		Painting and decorating, excluding applying cement render	
		Plastering drywall	
		Plastering solid	
		Plastering solid, excluding applying paint for decorative, protective or technical purposes	

Anyone supervising or performing work in the following areas will require an occupational licence in addition to the site supervisor licence.

Refer to the following links for more information on applying for occupational licences:

Plumbing and/or Drainage licence classes If you are supervising or performing regulated plumbing or drainage work, you must hold an occupational licence under the *Plumbing and Drainage Act 2018* for the work. **There is no requirement to hold a site supervisor licence for this work.** More information can be found on the QBCC website at qbcc.build/plumbing-drainage.

Mechanical services If you are personally performing and supervising mechanical services work, you must hold an mechanical services occupational or contractors licence. If you hold a mechanical services occupational or contractors licence you do not need to hold a site supervisors licence. More information can be found on the QBCC website at: qbcc.build/mech-services.

Gasfitting licence If you are supervising or performing gasfitting work, you must also hold an occupational gas work licence issued by the Chief Gas Examiner and Resources Safety and Health Queensland. More information can be found on the QBCC website at qbcc.build/gasfitting.

Termite management—chemical licence If you are supervising or performing termite management—chemical work, you must also hold an occupational Termite management—chemical licence issued by Department of Health. More information can be found on the QBCC website at qbcc.build/termite-chemical.

5. TECHNICAL QUALIFICATIONS

 **A copy of your relevant technical qualification must be provided. These documents do not require certification.**

BEFORE you lodge your application form, check the Technical Qualifications for Licensing document available on the QBCC website at qbcc.build/tech-quals for the current minimum technical requirements for each licence class.

Your qualifications must **meet or equate to the current technical requirements** for each licence class you are applying for. If your qualification is not current, you may not be granted a licence in that class and will not be refunded your application fee.

I have attached a **copy** of my **current** relevant technical qualifications.

Applying for a licence in **Plumbing, Drainage, Gasfitting or Termite management—chemical?**
You **MUST** also provide a copy of the relevant occupational licence held in Queensland.

I have attached a **copy** of my **current** occupational licence (if applicable).

 If any of the documents required to meet the technical qualification are not provided:

- processing of your application will be delayed
- your application **CANNOT** be approved by QBCC until your documents have been received and approved.



WARNING: Please do not send original documents. Original documents will not be returned.

6. LEGAL ELIGIBILITY AND SUITABILITY

PLEASE NOTE: To hold a licence, a QBCC licensee must be a fit and proper person. This means that licensees must act with honesty and integrity and comply with the statutory and commercial obligations in relation to their business. QBCC may refuse to issue or renew a licence if you are not a suitable person to hold a licence. More information can be found on the QBCC website at qbcc.build/fit-proper.

 **You must answer ALL questions in the following section.** The QBCC regularly cross-checks the information you provide here with external agencies.

CRIMINAL OFFENCES

Have you:

- **ever** been convicted of an offence under the *Corporations Act 2001* section 596(1)(b) or (c) – Fraud by Officer? Yes No
Ticked YES? Please provide a copy of the relevant ASIC Order preventing an individual from managing a corporation

TRADE OR BUILDING WORK

Have you:

- **ever** been served with a notice by the QBCC for carrying out tier 1 defective work under the *Queensland Building and Construction Commission Act 1997*? The definition of tier 1 defective work is grossly defective work that falls below the standard reasonably expected of a licensed contractor for the type of building work. Yes No
Ticked YES? Please provide a copy of the notice served by the QBCC.
- **had** any infringement notices issued to you in the last 10 years in relation to building work, or do you have any pending disciplinary proceedings commenced against you in relation to building work? Yes No
Ticked YES? Please provide a copy of any relevant documents relating to the infringement notices or proceedings.
- **ever been** banned, disqualified or excluded **or ever had** a licence cancelled or suspended by any Tribunal, Board, Commission or Authority in relation to building work? Yes No
Ticked YES? Please provide a copy of any decisions handed down by the Tribunal, Board, Commission or Authority.

OUTSTANDING DEBT

Do you:

- **currently** have a court or tribunal order requiring you to pay a debt, or SPER debt for a QBCC fine, for which you have not yet paid in full? Yes No
Ticked YES? Please provide a copy of the court or tribunal order, or SPER debt statement, including any payment arrangements.
- **currently** have an unpaid judgment debt for an amount the QBCC may recover? Yes No
Ticked YES? Please provide a copy of the court or tribunal order or adjudication decision, or SPER debt statement, including any payment arrangements.

EXCLUSIONS

Have you:

- **ever** become bankrupt or entered into a debt agreement under Part IX of the *Bankruptcy Act 1966*? Yes No
Ticked YES? Please provide evidence of discharge from bankruptcy or finalisation of the debt agreement - either from the trustee/debt agreement administrator or a search from AFSA.
- **ever** entered into a personal insolvency agreement under Part X of the *Bankruptcy Act 1966*? Yes No
Ticked YES? Please provide evidence that the personal insolvency agreement has been finalised - either from the trustee or a search from AFSA.
- **Have you ever been or held one of the following positions:**
 director, secretary, or an influential person in a position to control or substantially influence a company’s conduct? Yes No
 ↳ **If YES**
 ↳ **Within 2 years of holding that position, have any of the following been appointed?** Yes No
 - controller
 - liquidator
 - administrator
 - receiver
 - provisional liquidator
 - or wound up for the benefit of creditors**Ticked YES?** Please provide a copy of all reports to creditors.

7. INTERSTATE AND NEW ZEALAND LICENCES

Do you currently hold a licence permitting you to undertake or supervise building work that was issued by another Australian state or territory, or New Zealand? Yes No

Have you held a licence permitting you to undertake or supervise building work that was issued by another Australian state or territory, or New Zealand, that has since been suspended or cancelled on or after 1 October 2020? Yes No

Ticked YES for either question above? Provide the following details for each licence you hold or held.

Issuing Australian state or territory, or New Zealand

NSW ACT VIC TAS SA WA NT NZ

Licence number

Type of licence (e.g. supervisor, contractor)

Class of licence (e.g. builder–open, builder restricted)

Has the licence been cancelled or suspended (i.e. excluding voluntary cancellations and/or circumstances where your licence lapsed or was not renewed)? Yes No

Ticked YES? Provide the date licence was suspended or cancelled

D		D		/	M		M		/	Y		Y		Y		Y	
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- If you have answered **YES** to any of the above questions, please provide copies of all relevant documentation including:
- copies of interstate or New Zealand licences
 - copies of any decisions or proceedings documents if your interstate or New Zealand licence has been suspended or cancelled.

Reason the licence was suspended or cancelled

Need to provide details of more than one licence? Attach a document providing these details for each licence to your application.

8. PAYMENT OF FEES

FEES

Refer to the **application fee schedule** on the next page for applicable fees.

Fees are based on:

- the type of licence you are applying for
- whether you are a current licence holder or a new applicant.

New applicants pay an application fee and their first year’s licence fees.

The application fee component is **non-refundable if your licence application is unsuccessful**.



LICENCE CARD AND CERTIFICATE

You will be issued with a **QBCC licence card** for no additional cost. You have the option to purchase a QBCC licence certificate as a printed hard copy.

OPTIONAL - Do you require a QBCC licence certificate? Additional fee of \$32.91 Yes No

Your licence card and certificate (if purchased) will be posted to you once the licence is approved. They will arrive separately to the approval letter.

PAYMENT

 Your application fee must be **paid in full** before QBCC will start to process or review your application.
Pay in person – visit a QBCC Customer Service Centre and use either bank keycard, Mastercard or Visa card to make a payment at the front counter.

Pay by mail – if you are posting your application to us, you **must complete the credit card details section below**.

NOTE: QBCC does not accept payment by cash or cheque.

PAYMENT OPTIONS

I will pay by card **in person** at the Customer Service Centre.

OR

I will pay by credit card by filling out the card details below and **sending this form by post**.

Name of cardholder

Credit card number

Expiry date

M	M	/	Y	Y
<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Total Amount \$

RETURN YOUR COMPLETED FORM AND ALL DOCUMENTS

Submit your application either in person or via post.

 **In person:** A full list of QBCC service centres can be found on the QBCC website at qbcc.build/contact-us

 **Post:** GPO Box 5099, Brisbane Qld 4001

 **For security purposes, do NOT send QBCC forms that include payment details by email.**

INDIVIDUAL APPLICATION FEES SCHEDULE

Effective 1 July 2024 – 30 June 2025

Which fee do I pay?

The application fee you pay will depend on whether you hold a current licence with the QBCC or not, the type of application and the maximum revenue selected (for contractor applicants only).

APPLYING FOR A SITE SUPERVISOR LICENCE

Applicant scenario	Application Fee	Licence fee for first 12 months	Total Application Fee
New applicant	\$234.58*	\$234.58	\$469.16
Current QBCC licensee adding a site supervisor licence class to existing licence issued under the QBCC Act.	\$234.58*	N/A	\$234.58

 *** If your application is unsuccessful, this application fee is non-refundable.**

CERTIFICATE

Printed hard copy	\$32.91
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Licence fees and charges increase on 1 July each year due to indexation in line with legislative requirements. You can contact us to find out details about specific fees, charges or prices.

These are the applicable fees under the *Queensland Building and Construction Commission Act 1991*.

Renewals will be sent to you prior to your renewal due date (one year from the date your licence was originally issued).

The QBCC's licence and application fees are exempt from GST. You will not be issued with a tax invoice.