

PLEASE NOTE

If the building work is already completed, you can apply for a letter of authorisation from QBCC. By submitting this application you are declaring that you have unlawfully performed building work in breach of Section 42 of the *Queensland Building and Construction Commission Act 1991* and this will result in you being fined by the QBCC.

PRIVACY NOTICE

The QBCC is collecting the information on this form to assess your request for a letter of authorisation in relation to building work you have already completed as an owner builder without holding an owner builder permit.

Collection of this information is authorised by the *Queensland Building and Construction Commission Act 1991*. Disclosure of this information to other parties by the QBCC in circumstances other than as above can occur with your consent or as authorised or required by law. For further information visit the QBCC website at qbcc.qld.gov.au.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – amendments to be crossed out and initialed

1. APPLICANT DETAILS
EACH INDIVIDUAL LISTED ON THE PROPERTY TITLE MUST BE ENTERED AS AN APPLICANT
APPLICANT 1

Surname																								
Given Names																								
Postal address																								
State			Postcode					Mobile																
Email																								

APPLICANT 2

Surname																								
Given Names																								
Postal address																								
State			Postcode					Mobile																
Email																								

SITE ADDRESS

Postal address																													
State			Postcode					Mobile																					
Postal address																													
State			Postcode					Lot no.					Plan no.																
Start date	D	D	/	M	M	/	Y	Y	Y	Y	Expected completion date	D	D	/	M	M	/	Y	Y	Y	Y								
Value of work: (including labour and materials)																								\$.		

Specific details of the work performed: (e.g. three bedroom brick dwelling with carport)

