

INFORMATION REGARDING THIS FORM

GOVERNING LEGISLATION:

Building Industry Fairness (Security of Payment) Act 2017 (the Act), section 167. This is the approved form for an adjudicator to apply to the registrar for the renewal of registration.

THE COMPLETED APPLICATION WITH PRESCRIBED FEE MAY BE MADE TO THE REGISTRAR BY:

Email: registry@qbcc.qld.gov.au
 Post: GPO Box 5099 Brisbane QLD 4001.
 In person: QBCC service centres are listed on our website qbcc.qld.gov.au.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – cross out and initial amendments

UNDER SECTION 167 OF THE ACT, THIS APPLICATION MUST:

- be signed by or for the applicant; and
- be accompanied by the fee prescribed by the *Building Industry Fairness (Security of Payment) Regulation 2018* (the Regulation); and
- be made at least 1 month before the registration ends.

IF APPLICATION IS GRANTED:

- Registration becomes effective in accordance with section 164 of the Act;
- Registration is subject to the conditions set out in section 165 of the Act;
- Registration may be suspended or cancelled on the grounds set out in section 170 of the Act.

1. APPLICANT DETAILS

Title Mr Mrs Miss Ms Other

Surname

First names

Registration number Date of Birth D D / M M / Y Y Y Y

Postal Address

State

Postcode

Business Address
(This cannot be a PO Box)

State

Postcode

Address in Queensland
for service of documents

State

Postcode

Work phone

Mobile

Email

**OFFICE
USE
ONLY**

CRN:
 Receipt No:
 Assignee:

Licence No:
 Receipt Amount: \$
 Received by:

Container:

2. SUITABILITY OF APPLICANT TO BE REGISTERED

For the purposes of Section 161 (2) of the Act, have you ever: Yes No

- (a) Become bankrupt or entered into a debt agreement under Part IX of the *Bankruptcy Act 1966*?
- (b) Entered into a composition, deed of arrangement or deed of assignment under Part X of the *Bankruptcy Act 1966*?
- (c) Been a director, secretary, shareholder, or a person in a position to control or substantially influence the conduct of the affairs of a company within twelve months of the company being placed into receivership, administration, official administration, under a deed of company arrangement, in liquidation or wound up for the benefit of creditors?
- (d) Had an order issued against you by the Australian Securities and Investment Commission preventing you from managing a corporation?
- (e) Been held accountable by any other business regulator for unlawful or inappropriate business practices?
- (f) Under Section 161(2)(a) of the Act, had a conviction for a 'relevant offence' as defined under section 161(3) of the Act? If yes – please provide details of the event, details of conviction and copies of all official documents.

(g) Under Section 161 (2)(a) of the Act have you ever: Yes No

- i. Been refused a registration under chapter 5 of the Act, or refused a licence or registration under a corresponding law; or
- ii. Held a registration under chapter 5 of the Act, or a licence or registration under a corresponding law which has been suspended or cancelled? If yes - indicate the name of corresponding law and details of reason:

Suspended
Cancelled
Refused

- (h) Been convicted of an offence under the *Corporations Act 2001* (Commonwealth) section 596 (b) or (c)?
- (i) Been disciplined by any Tribunal, Board, Commission or Authority in the performance of your professional duties?

3. COMPLETION OF REQUIRED CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DECLARATION

I declare that I have completed the required continuing professional development prescribed under section 165(1) of the Act and prescribed by the Regulation.

Name of person providing the declaration

Signature

Date

D D M M Y Y Y Y
 / /

4. PAYMENT OPTIONS



The Acts Interpretation (Fee Unit) Amendment Regulation 2023 (the Regulation) was made on 11 May 2023 and commences 1 July 2023. The Regulation prescribes the value of a fee unit for a given Act pursuant to section 48B of the *Acts Interpretation Act 1954* and provides for the indexation of the fee unit value for this financial year.

I will pay at a QBCC office when returning this form in person

Credit card



Name of card holder

Credit card number

Expiry date M M Y Y
/

Total Amount \$

The Commission's licence and application fees are exempt from GST

5. DECLARATION



WARNING: Knowingly providing false or misleading information may lead to prosecution for an offence

I make this application under Chapter 5 of the Act and in so doing, have not stated anything in the application, or given a document for this application, to the Adjudication Registrar that is known by me to be false or misleading.

Applicant name

Signature

Date

D D M M Y Y Y Y
/ /

PRIVACY NOTICE: The adjudication registrar is collecting the information on this form to determine whether renewal of registration as an adjudicator should be granted. Collection of this information is authorised by the *Building Industry Fairness (Security of Payment) Act 2017*. This information can be disclosed by the adjudication registrar to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the register of adjudicators in accordance with the *Building Industry Fairness (Security of Payment) Act 2017*. For further information visit the QBCC website at qbcc.qld.gov.au.