



# Managing Contact with Lobbyists Policy

INTEGRITY AND RISK

V2.0 | November 2025

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## 1. PURPOSE

This Policy (Policy) and related Procedure outline the QBCC's position on ethical lobbying and the Queensland Building and Construction Commission (QBCC) officer's contact with Lobbyists as set out in the [Integrity Act 2009](#) (Integrity Act).

This Policy must be read in conjunction with the Managing Contact with Lobbyists Procedure.

## 2. SCOPE

The scope of this Policy and the related Procedure is restricted to activity which falls within the definition of "lobbying"<sup>1</sup>, "lobbying activity", "lobbyist"<sup>2</sup>, and "lobbyist entity" as defined by Sections 41 and 42 of the Integrity Act in relation to lobbying activity aimed at influencing the QBCC's decision making in respect of its official functions and activities.

This Policy and the related Procedure applies to:

- the Commissioner/Chief Executive Officer (Commissioner), Statutory Office Holders, Senior Executive Service (SES) or equivalent officers, and employees of the Queensland Building and Construction Employing Office (QBCEO) who undertake work for the Queensland Building and Construction Commission (QBCC)
- individuals who are engaged as contractors to the QBCC to the extent that any lobbyists contact, or lobbying activity relates to the QBCC's functions, or activities
- members of the Queensland Building and Construction (QBC) Board and related-Board Committees to the extent that any lobbyists contact, or lobbying activity relates to the QBCC's functions or activities; and
- members of the Service Trades Council (STC) and its panels, the Service Trades Licensing Advisory Panel (STLAP) to the extent that any lobbyist contact, or lobbying activity relates to the QBCC's functions or activities.

All of the above individuals are collectively referred to as "the QBCC officers" in this Policy.

## 3. AUTHORITY

This Policy and related Procedure is established in accordance with:

- Chapter 4 of the Integrity Act
- Section 20J(1)(a) of the [Queensland Building and Construction Commission Act 1991](#) (QBCC Act), which provides that the Commissioner is responsible for the overall management of the QBCC
- [Public Records Act 2023](#)

This Policy is compatible with the human rights protected by the [Human Rights Act 2019](#) and any limitation on the QBCC's officer's human rights is reasonable and justified because of the broader public interest in ensuring that public officers conduct themselves in an accountable and transparent manner, in line with legislated standards.

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<sup>1</sup> For the purposes of the Integrity Act, the term 'lobbying' means any attempt to influence the decision-making of a government or opposition representative in the exercise of their official functions on behalf of a third party, for a fee or other reward.

<sup>2</sup> A 'lobbyist' is an entity that carries out a lobbying activity for a fee or other reward for a third-party client, or whose employees or contractors carry out a lobbying activity for a third-party client. Under Section 41 of the Integrity Act, a 'third party client' is an entity that engages another entity to provide services such as lobbying for a fee or other reward.

## 4. POLICY STATEMENT AND PRINCIPLES

### 4.1 Policy statement

Ethical lobbying is a legitimate activity, and an important part of the democratic process. It assists individuals and organisations to communicate their views on matters of public interest to the government and opposition, and in doing so to improve outcomes for the individual and the community as a whole.

Having contact with a lobbyist is not unusual or wrong but failing to report all contact, declare and manage any conflict of interest appropriately, and determine whether the lobbying activity is permitted or prohibited may result in disciplinary action and expose the employee and the QBCC to risk.

Permitted lobbying activity requires that both the lobbyist and the lobbying entity are listed on the [Lobbying Register](#)<sup>3</sup> (maintained by the Queensland Integrity Commissioner), and that the activity does not constitute related lobbying.

Prohibited lobbying activity is where the lobbyist and/or lobbying entity is not on the [Lobbying Register](#), or they are a registered lobbyist and lobbying entity, however, are engaging in related lobbying.

Related lobbying is where the lobbyist is a former senior government representative or opposition representative, who left their government or opposition position less than two years previously, and the lobbying activity for a third party relates to their former government or opposition role.

This Policy supports the Integrity Act by ensuring that contact between the QBCC officers, lobbyists, and government and opposition representatives is conducted in accordance with public expectations of transparency and integrity, and in the public interest.

### 4.2 Principles

This Policy supports the [Code of Conduct for the Queensland Public Service](#), Directives, and specific legislation obligations imposed upon the QBCC officers in addressing the ethics principles of integrity and impartiality, promoting the public good, commitment to the system of government and, accountability and transparency, and their overriding obligation to maintain and enhance public confidence in the integrity of public administration.

## 5. CONTACT

To seek advice or report suspected misconduct, please contact the Ethics, Standards and Complaints unit of the QBCC Office: [integrity@qbcc.qld.gov.au](mailto:integrity@qbcc.qld.gov.au).

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<sup>3</sup> The Queensland Integrity Commissioner (QIC) is responsible for maintaining the state's [Lobbying register](#) under the Integrity Act and the Queensland Registered Lobbyists Code of Conduct.

## 6. DOCUMENT INFORMATION

INFORMATION CATEGORY	DESCRIPTION
<b>Title</b>	Managing Contact with Lobbyists Policy
<b>Purpose</b>	This Policy outlines the QBCC's position on ethical lobbying and the QBCC officer's contact with Lobbyists, as set out in the Integrity Act.
<b>Document Type</b>	Policy
<b>Category</b>	Governance
<b>Sub-category</b>	Ethics, Standards and Complaints
<b>Approver</b>	QBC Board
<b>Author</b>	Manager - Ethics Standards and Complaints
<b>Owner</b>	General Manager - Integrity and Risk
<b>Steward</b>	Executive Director - Governance Risk Ethics and Assurance
<b>Version</b>	2.0
<b>Effective date</b>	27 November 2025
<b>Review date</b>	27 November 2028 <i>(NOTE: Review the policy instrument at least every two years after publication, and every three years thereafter, unless circumstances require an earlier review.)</i>
<b>Supporting policy documents</b>	Managing Contact with Lobbyists Procedure

## 7. VERSION HISTORY

VERSION	DATE	AMENDMENT DETAILS
1.0	28 September 2023	New Policy
2.0	27 November 2025	Biennial Review. Minor update, involves separating the Policy and Procedure (i.e., creating two documents)