QUEENSLAND BUILDING AND CONSTRUCTION COMMISSION

Variation No.: _____

FORM 5
VARIATION DOCUMENT

(Condition 21 of the General Conditions of **QBCC New Home Construction Contract)**

NOTE TO CONTRACTOR: This form, which may be copied for multiple use, must be presented to and signed by the Owner **before** you start any work described in the variation.

To: (Owner/s) _____
(insert name and postal address of Owner/s)

From: (Contractor) _____

Regarding construction at: _____
(insert Site address)

This document is for a variation:
- ☐ required by law
- ☐ for extra excavation and foundations
- ☐ requested by the Owner/Owner's Representative
- ☐ requested by the Contractor/Contractor's Representative for the following reasons: *(insert reasons)*

_____

_____

The change to the Works is as follows: _____

_____
(insert description of the variation including any change to the work or materials required by reason of the variation)

The Contractor's/Contractor's Representative's reasonable estimate of the period of any delay in the Date for Practical Completion that will result from the variation is: _____Business Days.

NOTE TO CONTRACTOR/CONTRACTOR'S REPRESENTATIVE

If the variation causes you actual delay you must also submit a QBCC Form 2 – *Extension of Time Claim and Owner's Response to Claim* within 10 Business Days of the earlier of when you became aware of the cause and extent of the delay, or when you reasonably ought to have become aware of the cause and extent of the delay **(see Condition 23)**.

The variation will change the price payable by the Owner as follows: *(tick whichever is applicable)*

- ☐ **increase** the price by: $ _____ *(incl. GST)*
- ☐ **no change** to price
- ☐ **decrease** the price by: $ _____ *(incl. GST)*

Increase/decrease *(delete whichever is not applicable)*

the price by an amount that will be calculated as follows:

_____

_____
(state how the increase/decrease will be calculated)

The increase or decrease (if any change) in the Contract Price payable by the Owner as a result of the variation will be taken into account in the Contractor's progress claim for the following Stage described in Schedule Item 8A or 8B:

_____

_____
(insert description of Stage from Schedule Item 8A or 8B)

_____
(Owner/Owner's Representative to initial here)

NOTE: The Contractor cannot require payment for an increase in the Contract Price due to a variation before the variation work has been completed.

SIGNED: _____
(Owner/Owner's Representative to sign)

DATED: ____ / _____ / _____
(day) (month) (year)

SIGNED: _____
(Contractor/Contractor's Representative to sign)

DATED: ____ / _____ / _____
(day) (month) (year)

When form completed, Contractor to retain the original and give 2 legible copies to Owner.