

# FORM 5

## DEFECTS DOCUMENT

(Conditions 14, 22 & 23 of the General Conditions of QBCC Level 1 Renovation, Extension and Repair Contract)

**NOTE TO CONTRACTOR:** This form (which ideally should be completed with the Owner or their Representative at handover) may be copied for multiple use.

*Identify below those minor defects or minor omissions which are agreed between the parties and those minor defects or minor omissions which are **not** agreed by the Contractor, then sign and date this form.*

**AGREED MINOR DEFECTS/MINOR OMISSIONS**

The Owner/Owner's Representative and the Contractor/Contractor's Representative agree that the following minor defects or minor omissions exist at Practical Completion.

Item No.	Description of minor defect or minor omission	Date for rectification

**MINOR DEFECTS/MINOR OMISSIONS CONTRACTOR DOES NOT AGREE WITH**

The Owner/Owner's Representative believes that the following additional minor defects or minor omissions exist at Practical Completion. The Contractor does not agree.

Item No.	Description of minor defect or minor omission	Contractor to state why they do <u>not</u> agree that there is a minor defect or minor omission.

\_\_\_\_\_  
(Signed by the Owner/Owner's Representative)

\_\_\_\_\_  
(Signed by the Contractor/Contractor's Representative)

DATED: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(day) (month) (year)

DATED: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(day) (month) (year)

**When form completed, Contractor to retain original and give 1 legible copy to Owner.**