

Section 109B of the *Queensland Building and Construction Commission Act 1991* provides that a licensee must give the commission notice of particular matters about interstate or New Zealand licences within 14 days after the event happens.

Events include:

1. You are granted an interstate or New Zealand licence OR
2. Your interstate or New Zealand licence is cancelled or suspended.

Please note that notification is only required if the event happened on or after 1 October 2020.

WARNING: Failure to provide the QBCC notice of the above events is an offence and may incur a penalty.

RETURN YOUR COMPLETED FORM AND ALL DOCUMENTS BY

Post: GPO Box 5099 Brisbane QLD 4001.

In person: QBCC service centres are listed on our website qbcc.qld.gov.au.

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendment should be crossed out and initialled

PRIVACY NOTICE

The QBCC is collecting information on this form to determine whether you are entitled to a licence. This is authorised by the *Queensland Building and Construction Commission Act 1991* (QBCC Act). Your personal information may be shared with other interstate or New Zealand licensing bodies. Some of this information will be included in the licensee register.

You may receive information from us for educational purposes in accordance with the QBCC Act. You will be able to opt-out of receiving this information. All information held by the QBCC may be subject to application for access under the Right to Information and Privacy legislation or as authorised or required by law. For further information visit the Privacy Statement on the QBCC website at qbcc.qld.gov.au.

1. APPLICANT DETAILS

Title Mr Mrs Miss Ms Other

Surname

Given names

Postal address

QBCC licence number Date of birth / /

2. INTERSTATE OR NEW ZEALAND LICENCE DETAILS

Provide details of any interstate or New Zealand licence for commercial, industrial or residential building work.

State/Territory/
NZ licence held

Licence no Expiry date / /

Type of licence
eg contractor,
supervisor.

List the class/
es of licence
issued (e.g.
carpentry,
bricklaying,
painting etc)

2. INTERSTATE OR NEW ZEALAND LICENCE DETAILS CONTINUED

I have attached a copy of my interstate or New Zealand licence Yes No

Was the licence cancelled Yes No

Was the licence suspended Yes No

If yes, provide the date the licence was cancelled/suspended

D	D	M	M	Y	Y	Y	Y

Provide the reason for the licence cancellation/suspension.
Attach copies of all documentation relating to the cancellation/suspension.

I have attached a copy of all relevant documentation. Yes

3. ADDITIONAL INTERSTATE OR NEW ZEALAND LICENCE DETAILS

Provide details of any interstate or New Zealand licence for commercial, industrial or residential building work.

State/Territory/ NZ licence held																									
Licence no									D	D	M	M	Y	Y	Y	Y	Expiry date								
Type of licence eg contractor, supervisor.																									
List the class/ es of licence issued (e.g. carpentry, bricklaying, painting etc)																									

3. ADDITIONAL INTERSTATE OR NEW ZEALAND LICENCE DETAILS CONTINUED

I have attached a copy of my interstate or New Zealand licence Yes No

Was the licence cancelled Yes No

Was the licence suspended Yes No

If yes, provide the date the licence was cancelled/suspended

D D
M M
Y Y Y Y

/ /

Provide the reason for the licence cancellation/suspension.
 Attach copies of all documentation relating to the cancellation/suspension.

I have attached a copy of all relevant documentation. Yes

4. DECLARATION

! **WARNING:** Incorrect or misleading information may lead to prosecution for an offence and/or review and possible cancellation of your licence.

I declare that:
 the statements contained in this notice are true and correct

I have read the Privacy Notice (page 1).

Name of person providing the declaration

Signature

Date D D M M Y Y Y Y

/ /

***Please ensure that this declaration is not dated more than one (1) month prior to the date the application is submitted to the QBCC.**