



COMPLETING THIS FORM

- Use BLACK pen only
• Print clearly in BLOCK LETTERS
• DO NOT use correction fluid — any amendments should be crossed out and initialled

Complete this form and provide it with your Licence Application Form. If you are providing additional information please ensure this is included with the submission of this form.

1. PERSONAL DETAILS

Surname: [grid]
First names: [grid]
Date of birth: [grid] - [grid] - [grid]

DESIGNER: Provide two years relevant experience. This information should detail design work you carried out under the relevant scope of work. Include the class, size, number of storeys and type of construction.
BUILDER: If you provide evidence of a carpentry or bricklaying and blocklaying qualification, demonstrate two years relevant experience. Otherwise, four years relevant experience is required.
Provide details of your supervisory role and your duties and experience in jobs appropriate to the relevant builder scope of work.
Do not provide your trade work experience.
You must demonstrate the parts of the project you supervised. You could include specific examples and details about the project which demonstrate where you carried out work such as:
• Supervisory services - the parts of the project and trades you personally supervised; examples where you applied your knowledge of building and other relevant legislation, interpreting plans and specifications.
• Administration services - examples of your experience on the job in tendering, contracts, on-site meetings and inspections, payment of subcontractors, issuing certificates and project management.
• Management services - examples of where you coordinated and scheduled work, resolved problems on the project, communicated with clients and other services and financial management.

2. WORK HISTORY

Detail how you started in the building industry, including your all round experience and skills.

[Large empty box for work history details]

Referees

Designer: supply details of at least three (3) licensed builders, contractors or designers you have worked for.
Builder: supply three (3) written references from licensed builders you have worked for as a building supervisor.

Table with 2 columns: NAME, TELEPHONE NUMBER. Rows 1, 2, 3.

PRIVACY NOTICE: The QBCC is collecting information on this form to determine whether you are entitled to a licence. This is authorised by the Queensland Building and Construction Commission Act 1997. Please refer to our Privacy Policy for full use and disclosure details. All information held by the QBCC may be subject to application for access under the Right to Information Act 2009 (RTI Act).

OFFICE ONLY
CRN: [grid] Licence No: [grid]
Receipt Amount \$ [grid] Receipt No: [grid]

3. JOB DETAILS *Provide evidence of your experience*

Site address:

Licensed Builder/Principal contractor responsible for project:

Employer/Contractor who engaged you for project:

Start date:

 /

Finish date:

 /

Description of the project:

Rise in storeys 1 2 3 4 over 4

Building class 1 2 3 4 5 6 7 8 9 10

Fire resisting construction A B C (as per Table C1.1 of the BCA)

THE FOLLOWING QUESTIONS ARE FOR BUILDER APPLICATIONS ONLY

How often were you onsite? daily weekly fortnightly mthly bi-mthly other

Provide details of your relevant experience.

Please provide the following details of a licensed builder that can verify your onsite experience

Name:	Company:
Licence no:	Position:
Phone:	Email:

3. JOB DETAILS *Provide evidence of your experience*

Site address:

Licensed Builder/Principal contractor responsible for project:

Employer/Contractor who engaged you for project:

Start date: /

Finish date: /

Description of the project:

Rise in storeys 1 2 3 4 over 4

Building class 1 2 3 4 5 6 7 8 9 10

Fire resisting construction A B C (as per Table C1.1 of the BCA)

THE FOLLOWING QUESTIONS ARE FOR BUILDER APPLICATIONS ONLY

How often were you onsite? daily weekly fortnightly mthly bi-mthly other

Provide details of your relevant experience.

Please provide the following details of a licensed builder that can verify your onsite experience

Name:	Company:
Licence no:	Position:
Phone:	Email:

3. JOB DETAILS *Provide evidence of your experience*

Site address:

Licensed Builder/Principal contractor responsible for project:

Employer/Contractor who engaged you for project:

Start date: /

Finish date: /

Description of the project:

Rise in storeys 1 2 3 4 over 4

Building class 1 2 3 4 5 6 7 8 9 10

Fire resisting construction A B C (as per Table C1.1 of the BCA)

THE FOLLOWING QUESTIONS ARE FOR BUILDER APPLICATIONS ONLY

How often were you onsite? daily weekly fortnightly mthly bi-mthly other

Provide details of your relevant experience.

Please provide the following details of a licensed builder that can verify your onsite experience

Name:	Company:
Licence no:	Position:
Phone:	Email:

3. JOB DETAILS *Provide evidence of your experience*

Site address:

Licensed Builder/Principal contractor responsible for project:

Employer/Contractor who engaged you for project:

Start date: /

Finish date: /

Description of the project:

Rise in storeys 1 2 3 4 over 4

Building class 1 2 3 4 5 6 7 8 9 10

Fire resisting construction A B C (as per Table C1.1 of the BCA)

THE FOLLOWING QUESTIONS ARE FOR BUILDER APPLICATIONS ONLY

How often were you onsite? daily weekly fortnightly mthly bi-mthly other

Provide details of your relevant experience.

Please provide the following details of a licensed builder that can verify your onsite experience

Name:	Company:
Licence no:	Position:
Phone:	Email:

3. JOB DETAILS *Provide evidence of your experience*

Site address:

Licensed Builder/Principal contractor responsible for project:

Employer/Contractor who engaged you for project:

Start date: M M / Y Y

Finish date: M M / Y Y

Description of the project:

Rise in storeys 1 2 3 4 over 4

Building class 1 2 3 4 5 6 7 8 9 10

Fire resisting construction A B C (as per Table C1.1 of the BCA)

THE FOLLOWING QUESTIONS ARE FOR BUILDER APPLICATIONS ONLY

How often were you onsite? daily weekly fortnightly mthly bi-mthly other

Provide details of your relevant experience.

Please provide the following details of a licensed builder that can verify your onsite experience

Name:	Company:
Licence no:	Position:
Phone:	Email: