

COMPLETING THIS FORM

- Use BLACK pen only
- Print clearly in BLOCK LETTERS
- DO NOT use correction fluid – any amendments should be crossed out and initialled

Return your fully completed form and ALL required documents by:

Post: GPO Box 5099 Brisbane QLD 4001

in person: [QBCC Service Centres](#) are listed on our website

Email: info@qbcc.qld.gov.au
(all required documents must be scanned and attached)

Online: Lodge via [myqbcc](#)

LICENSEE DETAILS

Given name

Surname

Licence no.

I understand once I surrender the licence, it will be cancelled by QBCC and will not be reinstated.
Should I wish to obtain the licence in the future, I will have to submit a new application form, pay the applicable fees and meet all current licensing requirements at the time.

Licensee signature

Date / /

PRIVACY NOTICE: The QBCC is collecting information on this form to process the surrender of your QBCC licence. This is authorised by the *Building Act 1975*. Some of this information collected will be included in the licensee register. You may receive some related information from us for the purposes of marketing and communications. You will be able to opt-out/ unsubscribe to receiving this information. Please refer to our Privacy Policy for full use and disclosure details. All information held by the QBCC may be subject to application for access under the *Right to Information Act 2009* (RTI Act).